



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River

[www.opsrra.ca](http://www.opsrra.ca)

---

## Directors' Meeting Minutes

**Date:** August 31, 2015

**Time:** 7:30 pm

**Place:** SEAPARC meeting room

Welcome and Introductory Comments – Marika Nagaska

### 1. Adoption of Agenda

### 2. Approval of the June 15, 2015 Board Meeting Minutes:

**Moved:** Sandy

**Seconded:** Brenda

**Approved with amendment to Treasurer's Report**

### 3. Correspondence

3.1 Outstanding Correspondence – none

3.2 Correspondence Received – announcement that June Klassen is no longer Director of Planning at JdF Planning office, Iain Lawrence is the Supervisor of Planning at the office

### 4. Treasurer's Report–Brenda Mark

Total OPSRRA Assets for June 2015: \$1752.16 Total OPSRRA Assets for July 2016: \$1756.88 See attached reports for more detailed information.

**Moved :** Brenda

**Second:** Marika

**Approved**

### 5. Membership Report – Sandy Barta

Full members as of Aug 31: 428. Associate members: 21. See attached report for more detailed information

**Moved:** Sandy

**Second:** Marika

**Approved**

### 6. Business Arising from Previous Meetings

#### 6.1 OPSRRA Survey - S Barta, D Read

Discussion regarding having another water survey due to long drought. A new survey may give different answers than last year and useful to

compare the differences. Sandy will send out link to last year's water survey for comment

6.2 Dumping and Garbage – M. Nagasaka, D. Read, F McDannold

Reported on a phone call from a person interested in doing a clean up in the ForeBay Rd area. Debb will follow up.

6.3 Shirley Jordan River OCP – F McDannold. B Mark

Nothing new to report as still waiting for the draft OCP to come back to the LUC.

6.4 Jordan River shooting concerns –, D Read

all information is sent out and the Ministry of Environment has now started the process of looking at changing the boundaries . The Conservation Service have requested some changes to the map and this is in progress.

6.5 Soils Bylaw Update – M Nagasaka/B Mark

Land Use committee recommended it going to 1<sup>st</sup> and 2<sup>nd</sup> reading. OPSRRA letter was acknowledged at the meeting. There will be a public hearing in September. An OPSRRA member will attend the public hearing.

6.6? Royal Roads Project: Bill outlined the Royal Roads BSc project process.

There was discussion regarding our terms of reference. A sub-committee was formed to work these out. Members of the sub-committee are Bill, Brenda, Sandy and Laura. They will meet in the near future.

**7. New Business**

7.1 Water Sustainability Act

Suggestion to make comment by the deadline of Sept 8. Brenda will put together a letter. Our comment will be on need for Water Management plans

**8. Updates on Responsibilities of Directors**

8.1 LUC Meetings – Marika Nagasaka

No report

8.2 Liaison with Regional Director – Marika Nagasaka

Nothing to report.

8.3 Liaison with MLA – Marika Nagasaka

Nothing to report

8.4 Liaison with Shirley – Fiona McDannold, Brenda Mark

Shirley Day was a great success

8.5 Liaison with JR – Debb Read

New pizza restaurant is now open. The restaurant hosted a concert on Saturday night.

8.6 OPSRRA Newsletter – Marika Nagasaka,

No report

8.7 OPSRRA On-line services: - S Barta

Sandy is looking into blogging as an alternative to publishing a newsletter. She is looking at using WordPress. It was suggested to start with the free trial option of the software. Marika and Sandy will work on this over the winter.

8.8 Community Signage–

Suggested to get new “professional looking” signs for OPSRRA meetings.

**9. Reports on Committees, Commissions etc:**

9.1 Otter Point Fire Department–

Nothing to report

9.2 Shirley Fire Department – Brenda Mark, Fiona McDannold

Fire Protection Society meeting, Sept 15. Water tank and new hydrant are done. New fire bay planning is in progress.

9.3 Kemp Lake Waterworks District

Late report from Bob Phillips that CRD has turned down the grant request by the Kemp Lake Water District

9.4 Community Land Trust

AGM will be September 24, 2015.

9.5 JDF Parks Commission –

No report.

9.6 JDF Emergency Program – L Barker

No report

**10. Date for next meeting: Tentatively October 5 2015**

**11. Adjournment: Sandy, 9:20 pm**

## Monthly OPSRRA Treasurer's Report

June (new) 2015 Report June 1 2015 - June 30 2015

Date	Balance Forward	Item	Withdrawal	Deposit	Balance
<b>Coast Community Chequing</b>					
01-Jun-15	658.58				
30-Jun-15			0	0	658.58
<b>High-Interest Business Savings Account</b>					
01-Jun-15	983.65				
01-Jun-15		Interest Paid	0	0.49	984.14
<b>Total OPSRRA Banking Assets</b>					1642.72
<b>Petty Cash</b>					
01-Jun-15	100.13				
30-Jun-15			0	0	100.03
<b>Paypal</b>					
01-Jun-15	9.41				
31 Jun 15			0	0	9.41
<b>Total OPSRRA Assets</b>					1752.16

**Monthly OPSRRA Treasurer's Report**

**July 2015 Report for July 1 2015 - July 31 2015**

<b>Date</b>	<b>Balance Forward</b>	<b>Item</b>	<b>Withdrawal</b>	<b>Deposit</b>	<b>Balance</b>
<b>Coast Community Chequing</b>					
Jul 01 15	658.58				658.58
Jul 09 15		memberships cheque		20	
Jul 29 15		PayPal payment	6.34		
Jul 31 15					672.24
<b>High-Interest Business Savings Account</b>					
Jul 01 15	984.14				<b>984.14</b>
Aug 1 15		Interest Paid	0	0.47	
Jul 31 15					984.61
<b>Total OPSRRA Banking Assets</b>					1656.85
<b>Petty Cash</b>					
Jul 01 15	100.13				
Jul 31 15			0	0	100.03
<b>Paypal</b>					
Jul 01 15	9.41				
Jul 27 15		PayPal debit	9.41		
Jul 31 15				0	0
<b>Total OPSRRA Assets</b>					1756.88

## OPSRRA Membership

August 31, 2015		Total to date	change since June report
	Otter Point	320	-1
	Shirley	75	0
	Jordan River	22	1
	<b>Total Members</b>	<b>417</b>	<b>0</b>
	Associates	21	0
	<b>TOTAL</b>	<b>438</b>	<b>0</b>
	Non Members	11	0