



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River
www.opsrra.ca

Directors' Meeting Minutes

Date: December 7, 2015

Time: 7:30 pm

Place: SEAPARC meeting room

Welcome and Introductory Comments – Marika Nagaska

1. Adoption of Agenda

Moved: Brenda

Seconded: Sandy

Approved

2. Approval of the October 5, 2015 Board Meeting Minutes:

Moved: Sandy

Seconded: LauRa

Approved with minor housekeeping amendments

3. Correspondence

3.1 Outstanding Correspondence – none

3.2 Correspondence Received – none

4. Treasurer's Report–Brenda Mark

Total OPSRRA Assets for October 2015: \$1811.88 Total OPSRRA Assets for September 2015 \$1805.19. See attached reports for more detailed information.

Moved : Brenda

Second: Marika

Approved

5. Membership Report – Sandy Barta

Full members as of Aug 31: 3 new members. See attached report for more detailed information

Moved: Sandy

Second: LauRa

Approved

6. Business Arising from Previous Meetings

6.1 OPSRRA Survey - S Barta, D Read

The Water Survey only had 32 responses. This is difficult to draw any conclusions from. Perhaps doing a survey on water use is better done during the dry season when members may be more aware of limits of their water supply.

No further surveys are planned in the near future

6.2 Dumping and Garbage – M. Nagasaka, D. Read,

Dumping is still occurring in the area. Zero Waste Sooke is conducting cleanups of some garbage. LauRa and/or Debb will follow up with Zero Waste as to their submitting an article for the OPSRRA Newsletter as well as any further meetings the group may be having.

6.3 Soils Bylaw Update – B Mark

Soils Bylaw was passed by the CRD Board in October. OPSRRA's submission was not commented on by the LUC during their recommendation.

6.4 Shirley Jordan River OCP – B Mark, F McDannold

No report as still waiting to see final draft

6.5 Jordan River Shooting Boundary – D Read

The Shooting boundary changes have been sent for approval to the Ministry of the Environment. It is not clear at this time what the exact boundaries are, however it seems that they will be a smaller footprint than what was proposed by OPSRRA as there were many stakeholders and interests which needed to be included in the decision on the boundaries.. Will have to wait to see what the new map looks like. However, it is possible to re-submit the proposal if the community is not satisfied. Debb reported that in order to get complaints regarding shooting on the record it is necessary to call the Conservation Service RAP line. Marika will publish the RAP line number in the OPSRRA newsletter.

6.6 Royal Roads Project:

The project has been approved by Royal Roads and will be going ahead with 5 students. OPSRRA is the sole non-profit organization to be approved. The RR students will be contacting OPSRRA very shortly to set up meetings for January. Brenda will be the contact person for the project. OPSRRA will invite the students to a board meeting once they have started on their terms of reference and have something to report. OPSRRA will approach Mike Hicks for a grant to cover some of the student's expenses. OPSRRA will ask the students to come up with a possible budget for use in the grant application. LauRa will discuss with Mike.

7. New Business

7.1 CRD Water Advisory Committee

The OPSRRA directors discussed the usefulness of having one of our board members on the Advisory Committee. Marika will apply for this position.

8. Updates on Responsibilities of Directors

8.1 LUC Meetings – Marika Nagasaka

No report

8.2 Liaison with Regional Director – Marika Nagasaka

Nothing to report.

8.3 Liaison with MLA – Marika Nagasaka

No report

8.4 Liaison with Shirley – Fiona McDannold, Brenda Mark

Book Sale and Craft Fair went well. There have been break ins reported in the area

8.5 Liaison with JR – Debb Read

Population is growing, possibly up to 200 people now in JR .

8.6 OPSRRA Newsletter – Marika Nagasaka,

Marika asked for submissions for the January newsletter

8.7 OPSRRA On-line services: - S Barta

Blog page set up is on-going. Mail Chimp is working very well for sending out the newsletter.

8.8 Community Signage–

Fiona will contact Tony of Sooke Signs for some pricing on new signs
Bob Phillips and Arnie Campbell are doing some sign maintenance on the OPSRRA signs in Otter Point

9. Reports on Committees, Commissions etc:

9.1 Otter Point Fire Department–

AGM report is in the December newsletter

9.2 Shirley Fire Department – Brenda Mark, Fiona McDannold

AGM report will be in January newsletter

Fire Department is constructing a new fire bay and upgrades are on-going in the existing fire hall

9.3 Kemp Lake Waterworks District

They will be re-applying for the grant for infrastructure.

9.4 Community Land Trust

Muir Creek public green space acquisition initiative is on hold awaiting First Nations input

Working on increasing non-motorized alternate transportation routes

AGM was in September, some significant fundraising is happening through the Victoria Foundation

9.5 JDF Parks Commission –

A 5 year agreement is in place between the CRD and the Sheringham Point Lighthouse Society to operate the right of way and parking lot at the

end of Sheringham Point Rd with all the risks, costs, and liabilities
assumed by the Lighthouse Society

9.6 JDF Emergency Program – L Barker

No report

10. Date for next meeting: January 25 2015

11. Adjournment: Sandy, 9:00 pm

Monthly OPSRRA Treasurer's Report

October 2015 Report October 1 2015 - October 31 2015

Date	Balance Forward	Item	Withdrawal	Deposit	Balance	Closing Balance
Coast Community Chequing						
Oct 01 15	712.24				712.24	
Oct 31 15						712.24
High-Interest Business Savings Account						
Oct 01 15	985.35				985.35	
Nov 01 15		Interest Paid		0.38	985.73	
Oct 31 15						985.73
Total OPSRRA Banking Assets						1697.97
Petty Cash						
Oct 01 15	94.5				94.5	
Oct 31 15		membership fee		10	104.5	
Oct 31 15						104.5
Paypal						
Oct 1 15	9.41				9.41	
Oct 31 15						9.41
Total OPSRRA Assets						1811.88

Monthly OPSRRA Treasurer's Report

November 2015 Report November 1 2015 - November 30 2015

Date	Balance Forward	Item	Withdrawal	Deposit	Balance	Closing Balance
Coast Community Chequing						
Nov 01 15	712.24				712.24	
Nov 01 15		Easy DNS	6.34		705.9	
Nov 30 15						705.9
High-Interest Business Savings Account						
Nov 01 15	985.73				985.73	
Dec 01 15		Interest Paid		0.36	986.09	
Nov 30 15						986.09
Total OPSRRA Banking Assets						1691.99
Petty Cash						
Nov 01 15	104.5				104.5	
Nov 30 15						104.5
Paypal						
Nov 1 15	9.41				9.41	
Nov 1 15		Easy DNS	9.41		0	
Nov 21 15		Membership		9.41	9.41	
Oct 31 15						9.41
Total OPSRRA Assets						1805.9

OPSRRA Membership Report

December 7, 2015		Total to date	change since June report
	Otter Point	322	2
	Shirley	78	1
	Jordan River	22	0
	Total Members	422	3
	Associates	21	0
	TOTAL	443	
	Non Members	11	0