

DRAFT MINUTES

**Otter Point and Shirley Residents and Ratepayers Association
Meeting of the Board of Directors
December 20, 2005, 7:30 p.m., SEAPARC Leisure Center Boardroom, Sooke, BC**

In Attendance: Ken Pungente (President), Arnie Campbell (Vice-President), Sandy Barta, David Evans, Wayne Fritz, Mitch Moneo (Directors), Ken Douch (Visitor)

1. Adoption of Agenda

Motion to adopt the proposed agenda – Carried (Fritz/Campbell)

2. Appointment of Recorder

W. Fritz was appointed.

3. Approval of Minutes of the meeting of the Board of Directors, November 28/05

Motion to approve the minutes of the meeting of the Board of Directors, November 28, 2005 – Carried (Dexter/Fritz)

4. Old Business

a. Outstanding Correspondence

- i) Elections BC – No correspondence to report.
 - ii) Kemp Lake Boundary Issue – No correspondence to report.
 - iii) Roadside Mowing – No correspondence to report. K. Pungente noted that the “shoulders” on the Otter Point section of Highway 14 were being widened as part of ongoing highway maintenance work.
 - iv) Governance Study
- K. Pungente tabled a letter sent by Ida Chong, Minister of Community Services, indicating that: no funding would be provided to support a local governance study; future governance initiatives should occur within the current CRD structure; and CRD officials should be included in future governance meetings with Ministry officials.
 - K. Pungente indicated that the letter did not reflect recent discussions with Ministry officials and likely reflected an internal coordination problem within the Ministry.
- b. Business Arising from the November 20/05 Meeting of Directors
- i) Watershed Contact
- K. Pungente reported that he had identified a follow-up contact person but had not yet made contact with them on this issue.
 - ii) TimberWest Muir Creek/Tugwell Creek Logging
- A. Campbell gave an update of the concerns raised by some residents in this area about the possible impacts of planned logging by TimberWest and the subsequent establishment of the Muir Creek Protection Society, which is lobbying to mitigate potential logging impacts and establish a park along the east side of Muir Creek.
 - The OPSRRA Board will send letters to the CRD and provincial Ministry of Forests supporting the use of increased logging setbacks around Muir and Tugwell creeks. The letters are to be drafted by K. Pungente and M. Moneo, respectively.
 - iii) Governance Study

- A. Campbell provided an update regarding discussions with senior officials from the Ministry of Community Services about governance options for Otter Point and Shirley:
 - ~ A meeting has been scheduled for Jan. 10/06 between Ministry officials and community organizations in Otter Point and Shirley (OPSRRA, Otter Point Fire Trustees, Kemp Lake Waterworks District, Shirley Education and Action Society, Shirley Volunteer Fire Protection Society, Sheringham Estates Water Users).
 - ~ A joint agenda is still to be developed.
 - ~ A meeting of representatives from the participating Shirley and Otter Point community organizations has been scheduled for Jan. 4/06 to share information and plan for the meeting with Ministry officials.
 - ~ K. Pungente and A. Campbell will represent OPSRRA at those meetings.
- K. Pungente tabled a discussion paper, “A Rural Alliance for Shirley,” which had been forwarded by Terry Alcock from Shirley. The discussion paper examines a possible rural alliance between the municipality of Metchosin and the JDF electoral area districts. Directors agreed that because the discussion paper outlined a new governance option approach, it should be discussed with other Otter Point and Shirley community organizations.
- A governance subcommittee consisting of A. Campbell, K. Pungente, S. Barta, W. Fritz and D. Evans was established to support OPSRRA’s participation in future discussions of governance options. The subcommittee’s first meeting will be held on Dec. 27/05 at A. Campbell’s residence to review background information and plan for the Jan. 4/06 meeting of Otter Point and Shirley community organizations.
 - iv) Website Changes
 - S. Barta and A. Campbell circulated a draft “first page” for the revised OPSRRA website and asked for feedback as they continued with website changes.

5. New Business

- a. Membership Update
 - K. Pungente reported that a review of membership receipts and the membership listing was ongoing. Only 3-4 discrepancies have been identified to date.
- b. Treasurer’s Report
 - K. Pungente reported that after the outstanding bills were paid, OPSRRA would have approximately \$300 in its bank account.
- c. Publicity Update
 - Nothing new to report.
- d. Community Notice Boards
 - Eight community bulletin boards have been built and installed at various Shirley and Otter Point locations.
- e. SEAS Correspondence
 - A letter expressing Christmas greetings was received from SEAS.
- f. Greetings from SARA
 - A letter was received from SARA expressing Christmas greetings and noting that its board had decreased in size following the Sooke municipal election.

- g. LUC A Committee Update
W. Fritz reported that the only land use issue from Otter Point or Shirley discussed at the most recent LUC A Committee meeting was a request for a soil deposit permit in the Tugwell Creek area.
- h. APC Update
W. Fritz reported that CRD staff were planning to schedule the first public meeting of the new Commission in January.
- i. OCP Committee Updates
~ J. Dexter indicated that there was nothing new to report on the Shirley OCP Committee.
~ W. Fritz advised that CRD officials were in the process of scheduling public meetings for the Otter Point OCP Committee in January 2006. The Committee anticipates that its zoning bylaw recommendations will be finalized over their next three or four meetings.
- j. Crown Lands
~ A. Campbell reported that Section 52 of the Crown Lands in Otter Point had been designated for treaty land negotiations. OPSRRA has been advised to contact the treaty negotiators directly to inform them of any interest by OPSRRA in creating a small community park on the site of the old Otter Point School, which lies within Section 52.
~ K. Douch indicated that SEAPARC has not, to date, formally expressed any interest in the establishment of such a park.
~ D. Evans will assume overview responsibility for coordinating OPSRRA initiatives on this issue and will draft a letter to the JDF Parks Department requesting support for the establishment of this community park.
- k. Update on Sale of TimberWest Land in Otter Point
A. Campbell reported that the sale of 557 acres of TimbeWest Property (between Farmer Road and Tugwell Road) is expected to be completed by the end of 2005.
- l. AGM and Board Vacancies
~ A date for the next AGM had not yet been finalized.
~ All current OPSRRA Board members indicated that they are prepared to run for re-election at the forthcoming AGM although some might reconsider if all positions were sufficiently contested by other candidates.
~ A nomination sub-committee consisting of M. Moneo, D. Evans and K. Pungente was established to encourage Shirley and Otter Point residents to seek election to the OPSRRA Board.

6. Next Board Meeting

No decision taken regarding a date.

7. Adjournment

Motion to adjourn the meeting at 9:30 p.m. – (Pungente/Campbell)