

OTTER POINT & SHIRLEY RESIDENTS & RATEPAYERS ASSOCIATION

Directors' Meeting

Held November 28th 2005 at the SEAPARC Leisure Centre Boardroom
7:30 p.m.

In Attendance: Ken Pungente (President), Arnie Campbell (Vice President),
David Evans, Sandy Barta, Jim Dexter and Wayne Fritz (Directors).

Regrets: Mitch Moneo (Director).

1. Motion to adopt the agenda: Evans/Fritz
Carried
2. Appointment of recorder: Arnie Campbell appointed.
3. Motion to approve the August/September 2005 Minutes as amended:

Dexter/Fritz

Carried

4. Motion to approve the October 2005 Minutes as amended:
Evans/Fritz

Carried

Note: It was agreed that in future, a draft copy of the minutes would be circulated to directors within a week of a meeting taking place. Any corrections would be sent to the recording director within a week. The recording director would then send the "corrected" draft to the Vice President for inclusion with the agenda and other material for the next directors meeting.

5. Old Business

a) Outstanding Correspondence:

- i) Letter to the provincial Approving Officer concerning the Kemp Lake boundary. No reply. **Action:** President Pungente to follow-up with Heather Phillips.
- ii) Elections B.C. No reply. No action.
- iii) Roadside Mowing. No reply. No action.
- iv) Governance letter to Ministry of Community Services. No reply. **Action:** Vice President Campbell is pursuing with MLA.
- v) Kemp Lake Watershed letter to Ministry of Environment. Reply received. Water quality will be monitored. Source Water Protection

advised of concern. No further action being taken by Ministry. No action.

b) Business Arising From October 2005 Meeting:

- i) All Candidates meeting – Comments were that format, etc. were okay and that it was a “good” meeting.
- ii) Kemp Lake Watershed Letter to MoH – President Pungente has spoken with Karen Rothe from the Ministry of Health and has been given the name of the contact person for the Inter-Ministry Drinking Water Committee. **Action:** President Pungente to pursue.
- iii) TimberWest logging in Muir & Tugwell Creek area – V. P. Campbell circulated letters received from OPSRRA member Alanda Carver, sent to: TimberWest, outlining concerns; Regional Director Lund asking for establishment of a park to protect part of Muir Creek; and OPSRRA advising us that a Muir Creek Protection Society has been established. OPSRRA has had numerous contacts with Steve Lorimer at TimberWest regarding the concerns of the residents of Elder camp and has proposed that TimberWest hold a meeting with the Camp residents before logging begins in early 2006. **Action** – V. P. Campbell to continue to keep in contact with Alanda Carver and Steve Lorimer.

6. New Business

- a) Membership – **Action:** President Pungente has updated the membership list based upon the September phone-around and has put it onto a disk.
- b) Publicity – **Action:** President Pungente has contacted SEAPARC about getting OPSRRA included in the 2006 Lions phone book. Director Evans will contact Ken Douch about some form of liaison with the JDF EDC to promote the Business Services listing, etc.
- c) Community Notice Boards – **Action:** 7 notice boards have been installed this month. President Pungente needs to build more and Directors Fritz and Dexter will install them. A map indicating the present and future locations of the notice boards is with Director Dexter. President Pungente to check with Director Moneo about choice of next location.
- d) LUC “A” Update – 2 local issues were on the agenda for the November 1st LUC “A” meeting. President Pungente spoke against the approval to rezone Tugwell Creek properties; the Committee referred the matter to the Otter Point APC. President Pungente spoke against creating smaller lots in the proposed subdivision off Otter Ridge Dr. as the property was supposed to be left larger than its neighbours’ as part of an earlier Lot Averaging approval.
- e) APC Updates: None
- f) OCP/Zoning Updates: Director Dexter reported that the Shirley Zoning Committee will likely need one more meeting to complete their draft. Director Fritz reported that the Otter Point Committee will need several.

- The regional director and Ken Cossey, the Planner to the committees, have not set a date for the resumption of the committee's meetings.
- g) Border Lands Committee: This committee met frequently prior to the November 19th annexation referendum. It produced a Vote No flyer that was included in the November 16th issue of the Sooke News Mirror and a comment piece opposing annexation, requested by the Mirror for inclusion in their Election Guide. **Action:** The committee will wait the outcome of a planned meeting with the Ministry of Community Services regarding a governance study before considering whether to continue pursuing annexation issues with the province.
 - h) Governance Study Update: John Horgan – MLA, has contact OPSRRA to confirm that he has a commitment from Minister Chong to have a ministry representative meet with representatives from community groups to discuss the possibility of a governance study for Otter Point & Shirley. **Action** – V.P. Campbell will remain in contact with the MLA.
 - i) Elections Outcomes: Discussion about whether OPSRRA should write the regional director to point-out the need to pay more attention to what residents of Otter Point and Shirley are feeling and saying. **Action:** None. It was felt that this was more appropriately done on a personal level.
 - j) Soil Removal Bylaw: Director Dexter reviewed the proposed changes to the CRD's present Soil Removal and Soil Deposit bylaws. He has many concerns about the proposed bylaw being less effective than the present one. **Action:** Director Dexter to continue to pursue this with the CRD staff and inform OPSRRA Directors of progress and when it will likely come before the LUC "A" committee. OPSRRA will consider asking for a public meeting at that point.
 - k) Web Site: Director Barta has completed numerous updates to the OPSRRA web site, including a new format for the Home Page and reformatting all the other pages. V.P. Campbell has completed a draft of the new About Us page and has registered the new domain name, etc. The \$41.73 cost has been donated. **Action:** Directors are to review the draft of the About Us page and prepare to discuss at the next directors' meeting; Director Barta will continue with creating an on-line registration form for new members and businesses; President Pungente will send a letter to Joe Carr to thank him for allowing OPSRRA to use his Server for no cost.
 - l) AGM: Need a tentative date for the 2006 Annual General Meeting. **Action:** President Pungente will begin exploring possible February dates and report to next directors' meeting.

7. Date for next directors' meeting: **Action:** President Pungente will check with SEAPARC about the availability of the Board Room and Director Moneo.

Note: The next meeting of the OPSRRA directors has been set for Tuesday, December 20th.

8. Adjournment: The meeting was adjourned at 9:30 p.m.