

Otter Point and Shirley Residents and Ratepayers Association

Minutes of Directors' Meeting, April 2, 2007

Time: 7 p.m.

Place: SEAPARC Boardroom

Present: Arnie Campbell, Wayne Fritz, Bob Phillips, Sandy Barta, Emma Taylor,
Maureen Nelson, John Charles

Regrets: Ken Pungente

1. Welcome to Directors

Arnie Campbell welcomed all Directors and reported that Ken Pungente, while not able to attend the meeting, was recovering well from recent surgery.

2. Adoption of Agenda

Moved: Wayne Fritz

Seconded: Maureen Nelson

Carried.

3. Appointment of Recorder

John Charles, by rotation.

4. Approval of Minutes

February 5/07 minutes of Board of Directors' meeting

Moved: Sandy Barta

Seconded: Bob Phillips

Carried.

March 5/07 Annual General Meeting Minutes

Moved: Bob Phillips

Seconded: Wayne Fritz

Carried.

5. Old Business

5.1 Outstanding Correspondence

5.1.1 CRD Strategic Plan (letter #2)

A. Campbell reported that no reply had been received yet from Kelly Daniels, Chief Administrative Officer of the CRD, in response to his offer for follow-up discussions concerning the CRD Strategic Plan.

5.1.2 Letter to Ministry of Environment re No Hunting/No Shooting Boundary

A. Campbell reported that no reply has been received to date.

5.1.3 Letter to Minister of Forest and Range re Removal of Western Forest Products' Private Lands from Tree Farm License

E. Taylor advised that no reply has been received to date.

5.1.4 Letter to Regional Director re Sooke Regional Museum Referendum

A. Campbell reported that no reply is expected to this letter, which summarized the views expressed at the March 5/07 AGM about the Sooke Region Museum funding and potential referendum.

5.1.5 E-Mail re Updating of Lions' Telephone Directory

A. Campbell reported that he had contacted Maurice Strong of the Sooke Lion's Club by phone and with a follow-up e-mail to list concerns about the way in which the Lions' telephone book did not accurately or sufficiently identify the Otter Point and Shirley/Jordan River electoral district, its businesses and some residents' addresses.

5.2 Correspondence Received

5.2.1 No/No Shooting Boundary

A. Campbell read letters from Canadian Horizons and Garden City Horse Trails Club expressing concerns about the current boundary and requesting that it be changed so as to not allow shooting/hunting in residential areas.

5.2.2 Amending the Regional Growth Strategy

A. Campbell reported that Tracey Corbett from the CRD Planning Department had informed OPSRRA about a public meeting in Victoria on April 11/07 to discuss a proposed amendment to the CRD Regional Growth Strategy. The amendments would speak to, among other things, the settlement containment areas identified in the Otter Point Official Community Plan. M. Nelson noted that the original settlement containment areas publicly discussed for the Shirley/Jordan River Official Community Plan were not currently in the OCP. A. Campbell and W. Fritz indicated that they planned to attend the meeting and would report back on developments in this area.

5.3 Business Arising From Meetings of February 5/07 and March 5/07

5.3.1 Review of March 5/07 Annual General Meeting

There was general discussion about the AGM on March 5/07. There was general agreement that it was an effective meeting. It was noted that there was a high turnout (over 70 people) and the road advertising was useful. It was also noted that the meeting was long and held in the evening, when some members could not attend. It was agreed that when preparing for the next AGM, consideration should be given to circulating more information ahead of time, both through the agenda, on the back of the agenda and other material.

5.3.2 Developing a Strategic Vision Project

W. Fritz gave an update on the March 27/07 meeting of the Strategic Vision Steering Committee. Reports from four subcommittees were received and discussed. Key developments include the following. Progress is underway on identifying and summarizing pertinent reports and studies dealing with Otter Point and Shirley/Jordan River. Information on possible funding sources was reviewed and an update was provided on a funding application submitted to the Juan de Fuca Economic Development Commission. A meeting has been held with Smart Growth BC to discuss early planning issues. The larger community will be kept informed of developments through the use of an informational Bulletin.

5.3.3 OPSRRA Pamphlet and Publicity

E. Taylor reported that there were no new developments regarding the pamphlet. J. Charles indicated that he was following up on efforts to obtain more current information on the population of Otter Point and Shirley/Jordan River.

5.3.4 Meeting With Canadian Horizons and 3L Developments

A. Campbell indicated that a meeting has been scheduled for April 11/07 at Camp Barnard with 3L Developments at which they would outline their current thinking/ planning for the development of their 42-acre property to the west of Young's Lake Road. Representatives from the Sooke Salmon Enhancement Society, the Otter Point Fire Department, the Juan de Fuca Community Trails Society, Camp Barnard, surrounding neighbours and OPSRRA (A. Campbell and W. Fritz) plan to attend. The meeting will for information exchange and discussion only. A similar meeting has been scheduled for 12:30-2 p.m. on April 17/07 at the Otter Point Fire Hall with Canadian Horizons to discuss that company's current thinking/planning concerning their 560-acre development north of the Otter Point Fire Hall. Representatives from the Sooke Salmon Enhancement Society, the Otter Point Fire Department, the Juan de Fuca Community Trails Society, the Garden City Horse Club and OPSRRA (A. Campbell and E. Taylor) plan to attend.

5.3.5 Emergency Services Coordinator in Otter Point

W. Fritz reported that Richard Muller and Shelley Mitchell are the new joint emergency services coordinators for Otter Point and had chaired a public meeting on March 25/07 at the Otter Point Fire Hall. At the meeting, which was attended by approximately 39 residents, background information was provided about the emergency services organization within the Juan de Fuca Electoral Area. Practical information about household planning for major emergencies was distributed and discussed. Plans were also outlined for the development

of volunteer neighbourhood/street “pods,” which would function to provide communication and joint assistance in the event of an emergency. Further information can be obtained through opemerg.pred@Shaw.ca or by phone at 642-2350. Maureen Nelson indicated that emergency services preparation in Shirley/Jordan River could also benefit from increased local involvement and support. It was agreed that OPSRRA should assist where practical by using its newsletter to inform members about emergency services planning events and developments.

6. New Business

6.1 Updates from and Review of Directors Assigned Responsibilities

6.1.1 Land Use “A” Committee

Ken Pungente and Wayne Fritz will maintain this responsibility. See item 6.4 for an update.

6.1.2 Zoning Advisory Committees

Arnie Campbell will maintain responsibility for these committees. There is nothing new to report as the committees are inactive.

6.1.3 Liaison With Regional Director

Maureen Nelson will become the OPSRRA liaison with the Regional Director.

6.1.4 Liaison with Shirley

Maureen Nelson will become the OPSRRA liaison with Shirley.

6.1.5 Liaison with MLA

Arnie Campbell will continue with this responsibility.

6.1.6 Governance Study Group

Arnie Campbell will continue with this responsibility. He reported that the new Juan de Fuca Governance Committee is looking for an additional two representatives from Otter Point. OPSRRA has publicly communicated this request through its newsletter and community bulletin boards.

6.1.7 OPSRRA Website

Sandy Barta will continue with this responsibility. She indicated that business listings on the website have been reformatted and consideration is being given to establishing a single page on the website where other pertinent websites are identified and can be readily accessed. Directors are asked to email suggestions to Sandy. This issue will be on the agenda for the next Board meeting.

6.1.8 OPSRRA Newsletter

Arnie Campbell will continue with this responsibility. The OPSRRA newsletter is currently emailed to 160 members, the local MLA, the Regional Director and the Sooke News Mirror.

6.1.9 Publicity

Emma Taylor and John Charles will continue with this responsibility.

6.1.10 Community Notice Boards

Bob Phillips and Wayne Fritz will assume this responsibility.

6.1.11 Crown Lands and Pioneer Park

Wayne Fritz will continue with this responsibility.

6.1.12 Treasurer

Emma Taylor will continue in this role. She reported that the current bank balance for OPSRRA is \$347.67. She noted that a \$25 payment is required for OPSRRA to renew its annual society fee and asked for a motion to approve this.

Moved: M. Nelson

Seconded: S. Barta

Carried.

6.1.13 Membership

Emma Taylor will continue with this responsibility. She reported that there were nine new members for a total of 366.

6.1.14 Muir Creek

Arnie Campbell will continue with this responsibility. He reported that the Muir Creek Protection Society has developed a prospectus to facilitate lobbying and fundraising activities. The local MLA, John Horgan, is arranging a meeting between Timber West and the Muir Creek Protection Society and has asked OPSRRA to also attend. It was suggested that the Sooke Salmon Enhancement Society should also be invited.

6.1.15 SEAPARC and JDF Parks Commission

Ken Pungente and John Charles will continue with this responsibility.

6.2 Sooke Region Museum Referendum

A. Campbell referred Directors to the April 2007 OPSRRA newsletter which summarized developments concerning the referendum.

6.3 Proposed Amendment of CRD Bylaw 169

In the interests of time, A. Campbell referred the Directors to the April 2007 OPSRRA newsletter which provided an update on developments concerning the resource lands and CRD Bylaw 189 and noted that a public hearing on bylaw 189 would be held on April 10/07 at the Shirley Community Hall. It was agreed that OPSRRA would make a submission to the public hearing raising concerns about the prior approval process and the lack of community amenities being made available. A. Campbell, B. Phillips and W. Fritz agreed to work on the submission.

6.4 LUC A Committee

In the interests of time, A. Campbell referred the Directors to the April 2007 OPSRRA newsletter for an update on decisions made at the March 17/07 meeting of the LUC "A" Committee of the JDF Electoral Area concerning Rural A zoning. The key development was that the LUC "A" Committee had directed staff to include a specific zone in the draft zoning bylaw that would:

- *permit the option to construct up to 4 houses on 4 ha. Parcels currently zoned Rural A while limiting the ability to construct more than 1 dwelling unit on newly created parcels in this area;*
- *remove Rural A zone but provide provision to protect properties which are non-conforming;*
- *if permitted after discussions with legal counsel, remove the strata component from the Rural A zone.*

The Committee also decided to refer the issue to the respective Advisory Planning Commissions so that they could hold public hearings and make recommendations back to the LUC "A".. Discussion focused on when this process might occur and whether this meant that there would now be one common zoning bylaw for the JDF Electoral Area rather than separate zoning bylaws for each electoral district.

6.5 Improving Beach Access and Signage in Otter Point and Shirley/Jordan River

W. Fritz asked the Directors whether there was an interest in pursuing this issue. If so, he offered to prepare background information and bring forward a proposal to proceed. There was general support to go forward on this issue.

6.6 Visioning Committee Representation on the JDF Governance Committee

A. Campbell reported that Shirley/Jordan River has three representatives on the JDF Governance Committee, but Otter Point currently has only one (Ken Douch). The Regional Director is looking for two additional OP representatives from the Strategic Vision Steering Committee. W. Fritz stated that he would put the issue on the agenda of the next Strategic Vision Steering Committee meeting for discussion, but noted that the Steering Committee members already have a heavy workload in fundraising and planning.

6.7 Thank You Letters

A. Campbell proposed that OPSRRA officially thank both SEAPARC and the Otter Point Fire Department for providing meeting space. It was agreed that E. Taylor would draft and sign off for OPSRRA on both letters.

6.8 Business Cards

A. Campbell asked Directors wanting OPSRRA business cards to let him know, as he is planning to produce more.

7. Motion to Adjourn

Moved: W. Fritz , at 9:45 pm.