

Otter Point and Shirley Residents and Ratepayers Association Board Meeting Minutes

Date: 20 April 2009

Time: 7:30 - 9:30 p.m.

Place: Seaparc Recreation Centre Boardroom

Board Members Present: Arnie Campbell (chair), Wayne Fritz, Bob Phillips, Erik James, Sandy Barta, John Charles, Brenda Mark, Fiona McDannold

1. **Welcome and Introductions**

Arnie Campbell welcomed the board and introduced the new board members Brenda Mark and Fiona McDannold.

2. **Approval of Agenda**

Motion: to accept the proposed meeting agenda.

Discussion: To delete item 5.2.6 concerning the People Protecting Poirier society letter, and add item 6.6.1 concerning sawmill operations on RR2 and 3 lands,

Moved: Bob Phillips, Seconded: Sandy Barta, Carried with amendments.

3. **Appointment of Recorder**

Erik James was appointed.

4. **Approval of the 16 February 2009 Board Meeting Minutes**

Motion: to approve the minutes.

Moved: Wayne Fritz, Seconded: John Charles, Carried.

5. **Approval of the 25 March 2009 AGM Draft Minutes**

Wayne Fritz initiated a discussion concerning posting of the AGM minutes, as they require membership approval at an AGM fore they became "official". The result of the ensuing discussion was that, due to the extended period between AGM's, that the "draft" version would continue to be posted in the interest of keeping the membership informed.

Motion: to approve the draft minutes for distribution

Moved: Erik James, Seconded: Brenda Mark

6. **Reports on Outstanding Correspondence**

6.1 Letter to Minister Bell re TFL 25 remediation

Arnie Campbell reported that no reply had been received, nor had the Regional Director, Mike Hicks been invited to meet with the Minister. The intent at this time is to wait until the Provincial Election is completed before seeking further feedback.

6.2 Letter to VIHA re the Navigator Program

Bob Philips reported that OPSRRA need no longer reply as the proposal has been overtaken by a more robust Mental Health Facility Proposal.

6.3 Letter to the Regional Director re OCP's and Zoning Bylaws Review

Arnie Campbell reported that a reply from Mike Hicks has been received. This reply is supportive of our request, however staffing changes and the outcome of the WFP/ABCL court case may lead to a delay in carrying it out.

The R.D. has met with CRD planning staff and is aiming for an early fall review for the Otter Point OCP, followed by the Shirley/Jordan River OCP.

7. Business Arising From Previous meetings

7.1 Promoting the Strategic Vision

Wayne Fritz reported that at the last Strategic Vision Advisory Committee (SVAC) meeting, OPSRRA had volunteered to facilitate further meetings of the SVAC.

Bob Phillips raised the issue of potentially having a new MLA after the 12 May provincial elections and the resulting need to educate a new MLA concerning the Strategic Vision. Arnie Campbell deferred discussion of this issue to agenda item 8.4.

John Charles identified governance as the top issue within the Strategic Vision for support. Arnie gave a synopsis of a February meeting which the R.D. and MLA had with the Minister of Community Development where it was indicated that \$40k has been earmarked for an Otter Point & Shirley Governance Study. Senior CRD and ministry staff have responsibility for defining the terms of reference for the governance study. However the 12 May provincial election and other requests for governance studies in the CRD could lead to a change in this commitment.

Wayne closed with remarks concerning the Community Centre identified in the Strategic vision. He believes it needs to be moved to the forefront for community discussion. This led into a short discussion on the idea of "rural lifestyles" as stated in the Strategic Vision.

The discussion concluded with the potential for assignment of specific Strategic Vision reas to Board Members in the future.

7.2 Request for a Comprehensive Public Review of OCP's and the Zoning Bylaw

Arnie Campbell indicated this was currently in abeyance as per item 6.3.

7.3 Meeting With JdFEA Parks and Recreation Commission

Fiona McDannold, Bob Phillips and Arnie Campbell reported on a meeting with Larry Hutching and Lorraine Brewster (SEAPARC Program Director). The meeting centered on the availability of money from SEAPARC and the Juan de Fuca Parks & Recreation Commission to support recreation activities in Shirley and Otter Point. Three possibilities were suggested: 1) SEAPARC consider

creating programming in the local area for their fall schedule; 2) Juan de Fuca Parks & Recreation look at subsidizing the cost of recreation services from their \$4k budget for program support; and 3) that OPSRRA approach other local organizations to find-out their willingness to help organize and support local area recreation programs within the Otter Point and Shirley communities.

Brenda spoke about the bureaucratic hurdles to be overcome prior to accessing the Parks and Recreation Commission monies.

Wayne Fritz enquired as to Juan de Fuca Parks & Recreation Commission's method of disseminating information about grant availability. It was unknown if or how this was done.

John Charles recalled that, to the best of his memory, the CRD director initiated requests for this funding.

Arnie Campbell mentioned Ken Pungente's recommendation that such funds be used for CRD sponsored programs such as nature walks, etc.

Arnie Campbell raised an historical issue concerning the use of the Otter Point Fire Hall as a recreation centre. Ken Pungente had investigated this in the past. Due to the requirement to have a fire fighter present at all times when the hall is in use, the Fire Chief did not support the idea of using the Fire Hall as a recreation/community center. However, it was discovered that the basketball net and some of the paving to the south of the Fire Hall outside had been paid for using recreation funding and was consequently available for recreational use to the community.

In summary, further enquiries will be made to SEAPARC and the Juan de Fuca Parks & Recreation Commission concerning scope, liability issues, and potential programs. This information could be tabled at the next Strategic Vision Advisory Committee meeting in June in order to seek the support of other groups in order to leverage community recreation funding.

8. New Business

8.1 Review of the AGM

Arnie led a discussion soliciting assessments and recommendations concerning the 25 March AGM. Approximately 35 members and 10 guests attended the AGM following e-mail and telephone solicitations.

The cost of advertisements was discussed, with the aim of seeking alternative means of advertising for the next AGM while meeting the requirements of the Societies Act.

Improved signage advertising for the AGM was discussed, with larger signs advertising guest speakers being proposed.

The next AGM phone notification will be scripted to include highlights and guest speakers. As well, email receipt confirmation will be requested during the email notification. Those not responding will be added to the phone call notification list.

Following the AGM, the issue of proxies was raised by a member during a discussion with Arnie Campbell. Arnie indicated that, due to the complexities and cost of the proxy process, this is an initiative OPSRRA won't investigate at this time.

8.2 Review of Rural Resource Lands OCP and Land Use Bylaws

Fiona McDannold reported that due to personal illness, the Shirley APC Chair has delayed further meetings to review the draft bylaws.

Wayne Fritz reported that Otter Point's APC review of the proposed Bylaws should be complete in the next 3 weeks. However, a new draft by JdFEA is expected which will also be reviewed.

Arnie Campbell noted that the inclusion of "Brown's Mountain" (in the Port Renfrew area) in the Bylaws might be one reason for a new draft.

8.3 JdFEA Proposal re Local Governance Options

Arnie Campbell reported that this is in abeyance pending the results of the provincial election.

8.4 Request Meetings With Provincial Candidates

Arnie Campbell suggested OPSRRA directors should meet the individual candidates contesting our riding. This was supported by all present. Arnie then listed possible topics to be discussed in these meetings. The governance study, Vision Project, Highway 14, and Land Use issues were highlighted.

Arnie will arrange for the meetings. Wayne Fritz will draft and circulate for feedback by board members the list of questions to raise. It is intended that each candidate will receive identical questions/information.

8.5 Report on Meeting with the Jordan River Steering Committee (JRSC)

Arnie Campbell provided some background information for the benefit of new board members. Specific topics/issues discussed in the March 2009 JRSC meeting was discussed. Previous minutes and correspondence also cover this topic in detail. Wayne Fritz noted that the JRSC objective was to have ex-TFL25 lands purchased by the provincial government.

John Charles inquired as to OPSRRA's further involvement with the JRSC. It was agreed that, at this time, no further involvement by OPSRRA was required.

8.6 Request From the Regional Director (RD) to meet re JdFEA Issues

Arnie Campbell provided background information to the new directors concerning the relationship OPSRRA has with the RD.

Discussion then centered on the reasons for declining an invitation for a closed-door meeting to discuss public business with the RD. Transparency by OPSRRA is the single most important reason for declining the invitations.

Arnie noted that there are occasions when conversations with the RD arise on very short notice. Information about these discussions will always be brought to the attention of OPSRRA directors and included at the subsequent board meeting, as has been occurring.

Arnie asked for guidance on how to deal with future meetings or conversations that may arise. John Charles stated that he believed Arnie's judgment was sound, and that the limiting criterion line should be that no decisions would be made at these meetings. Essentially these meetings would be informative in nature and a forum to discuss ideas.

Wayne Fritz suggested that that early clarification be sought from the R.D. concerning whether advice is being sought from Arnie as chair of the OPSRRA Board, or if the RD is seeking Arnie's personal opinion.

Sandy Barta and Brenda Mark indicated they have confidence in Arnie's judgment in dealing with such requests.

8.7 Updates and Assigning Responsibilities to Directors

8.7.1 Land Use Committee

Updated as per agenda item 8.2.

Responsible Director(s): Fiona McDannold and Wayne Fritz

8.7.2 Liaison with Regional Director

Updated as per agenda items 6.3 and 8.6.

Responsible Director: Arnie Campbell

8.7.3 Liaison with Shirley

Nothing further reported.

Responsible Director(s): Brenda Mark and Fiona McDannold

8.7.4 Liaison with MLA

Nothing further reported.

Responsible Director(s): Arnie Campbell and Bob Phillips

8.7.5 Governance Activities

Updated as per agenda item 8.3.

Responsible Director(s): Brenda Mark and John Charles

- 8.7.6 OPSRRA Website
Nothing further reported.
Responsible Director(s): Sandy Barta
- 8.7.7 OPSRRA Newsletter
Nothing further reported.
Responsible Director(s): Arnie Campbell. Assistance from other Directors welcomed!
- 8.7.8 Publicity
Nothing further reported.
Responsible Director(s): Wayne Fritz
- 8.7.9 Community Bulletin Boards
Nothing further reported.
Responsible Director(s): Bob Phillips and John Charles
- 8.7.10 Treasurer
Bob Phillips reported the balance as of 20 April 2009 as:
Balance - \$187.41
Petty Cash - \$61.00
Vision Account - \$1533.66
Responsible Director(s): Bob Phillips
- 8.7.11 Membership
Erik James reported that since the AGM:
4 new members have joined
3 members have been removed (moved, deceased, etc)
4 members had information updated
Otter Point - 326 members
Shirley - 49 Members
Associate Members - 7
Responsible Director(s): Erik James
- 8.7.12 SEAPARC and JDF Parks Commission
Nothing further reported.
Responsible Director(s): John Charles and Brenda Mark
- 8.7.13 Strategic Vision Follow-Up
Updater as per agenda item 7.1.
Responsible Director(s): Wayne Fritz and Arnie Campbell

9. Date for Next Meeting

25 May 09 (pending hall availability)

10. Adjournment:

Moved - Wayne Fritz, Seconded - Fiona McDannold, Carried