

# Otter Point and Shirley Residents and Ratepayers Association

## Board Meeting Minutes

**Date:** April 18, 2011

**Time:** 7:30 pm

**Place:** SEAPARC Meeting Room

**Present:** Arnie Campbell, Sandy Barta, Brenda Mark, Wayne Fritz, Marika Nagasaka, Fiona McDannold, Bob Phillips.

**Regrets:** Erik James

**Members:** Bob Dick, Leslie Lajuenesse

Welcome and Introductory Comments to New Board of Directors Arnie Campbell

1. Adoption of Agenda

**Moved:** S. Barta

**Seconded:** B. Mark

**Carried**

2. Appointment of Recorder

Bob Phillips to be followed by Erik James, Wayne Fritz, Fiona McDannold, Brenda Mark, Marika Nagasaka and Sandy Barta.

3. Approval of the February 21, 2011 Minutes

**Moved:** W. Fritz

**Seconded:** M. Nagasaka

**Carried**

4. Approval "in principle" March 2011 AGM Minutes

**Moved:** W. Fritz

**Seconded:** F. McDannold

**Carried**

5. Old Business

5.1 Outstanding Correspondence: Joint OPSRRA / Community Trails Society letter to CRD Board recommending public purchase of the lands contained in the current Marine Trails Development application. No reply to date

5.2 Correspondence Received: none received

5.3 Business Arising from Previous Meetings

5.3.1 Otter Point, Shirley and Jordan River signage; A. Campbell, W. Fritz:

EDC was receptive to signage proposal and were prepared to grant \$2500. OPSRRA will only accept subject to having the resources in place. Overall budget \$4,900. A grant application was also submitted to the Sooke Rotary Club for \$2,500, but no reply to date.

5.3.2 Update on Otter Point OCP Review Process; W. Fritz, B. Phillips:

The process was reviewed at our recent AGM. Another community workshop was held on April 9 with limited attendance. Respondents have options to get in their work book responses by April 24. The Review Committee meets again on May 4th. Submissions still to come in from the Muir Creek Protection Society, local farmers and aquaculture producers.

5.3.3 Governance Initiatives; B. Mark, A. Campbell:

The CRD Board has asked Minister Ida Chong for a change in voting procedures concerning the decisions on matters like the Marine Trails development. OPSRRA considering a meeting with the Minister concerning regulations for the Rural Resource Lands. Other governance questions: status of the UBCM proposals/policy paper? Does the Regional Sustainability Strategy have any relevance at all? OPSRRA to meet with MLA Horgan to review these matters.

- 5.3.4 Request to the CRD Board re: Parkland Purchase; A. Campbell  
No reply to joint letter noted above. LUC to meet April 19 to vote on the Marine Trails issue.
- 5.3.5 Marine Trails Holdings Proposal; W. Fritz, F. McDannoldl  
Overall report given at OPSRRA AGM in March. LUC votes on May 19th.

## 6. New Business

- 6.1 Review of the 2011 OPSRRA Annual General Meeting; A. Campbell  
Arnie noted that we did a 60 letter mail-out to OPSRRA members not on our email list. The Societies Act stipulates written notice of 14 days for an AGM. We got 3 letters back. Arnie phoned and confirmed these folks are still residents . Board agreed to keep current AGM format and process .
- 6.2 Public Information Forum on Water; A. Campbell  
Water remains a primary concern in our communities. We has issues on watershed mapping and accurate information on locations of current wells . Fire protection requires water supply. There will be new grey water standards. Protection of quality and quantity of the current water supply systems. Should we be organizing a local water forum? Sub-committee for a water forum was created: Marika, Brenda, Bob (Sandy ?). Bob to do information piece for the Newsletter.
- 6.3 Review Director's Responsibilities; A. Campbell  
Board agreed to remove Strategic Vision. Marika to replace Arnie on the Regional Sustainability Group. Board agreed to add a First Nations Liaison subject to consultation with Chief & Council.

## 7. Updates on Responsibilities of Directors

- 7.1 Treasurer's Report; Bob Phillips  
Credits \$86 (memberships, donations)  
Debits \$25 society fees  
\$35 hall rental  
Balance \$297.25  
Vision Account \$1201.75  
Petty Cash \$100.36  
**Moved:** Bob Phillips to reimburse A. Campbell for AGM costs as per receipts of \$79.95  
**Seconded:** W. Fritz  
**Carried**
- 7.2 Membership Report; Campbell for E. James  
There were 2 new memberships. Current total is 399 (Shirley-52, Otter Point – 329 and Associates – 18)
- 7.3 JDF Land Use Committee; Fiona McDannold, Wayne Fritz  
There was a meeting on March 15 for public information on Bylaw 189. There will be a meeting to review incidental changes to the OCP. Also looking at Steep Slope changes in the OCP which is a very questionable use of this process. LUC meets again on April 19.
- 7.4 Liaison with Regional Director; Arnie Campbell  
Nothing new to report.
- 7.5 Liaison with Shirley; Brenda Mark, Fiona McDannold  
Shirley Craft Fair was held on April 17
- 7.6 Liaison with MLA; Arnie Campbell  
Nothing to report.
- 7.7 Strategic Vision; Wayne Fritz, Arnie Campbell  
Nothing to report. This item will be removed from the agenda.
- 7.8 Governance Activities; B. Mark, A. Campbell  
See item 5.3.3
- 7.9 Regional Sustainability Strategy Review; W. Fritz, B. Phillips, M. Nagasaka

- 7.10 OPSRRA Website; Sandy Barta  
Nothing new to report.
- 7.11 OPSRRA Newsletter; Arnie Campbell  
Nothing new to report.
- 7.12 Publicity; Wayne Fritz  
Nothing new to report.
- 7.13 Community Bulletin Boards; Bob Phillips  
Nothing new to report.
- 7.14 JDF Parks and Recreation Commission; Brenda Mark  
There were 2 recent meetings. The William Simmons park official opening will be May21.  
There is a Ministry of Environment proposal for a boat launch and fishing dock to be put in on  
Kemp Lake on Milligan Road. Arnie will follow up. Bob and Wayne will attend Kemp Lake  
Water Works AGM to gather more information.
- 7.15 Otter Point Fire Department AGM; Arnie Campbell  
Nothing to report.
- 7.16 Shirley Volunteer Fire Department AGM; Brenda Mark  
Nothing to report.
- 7.17 Kemp Lake Waterworks District AGM; Wayne. Fritz, Bob Phillips  
Nothing to report.
- 7.18 Emergency Services Liaison; Erik James  
Nothing to report.
- 8. Date for Next Meeting  
Monday, May 16, 2011.
- 9. Adjournment  
Adjournment at 9:40 pm.