

Otter Point and Shirley Residents and Ratepayers Association

Board Meeting Minutes

Date: April 16, 2012

Time: 7:30 pm

Place: SEAPARC Meeting Room

Present: Arnie Campbell, Bob Phillips, Caroline Larsen, Marika Nagasaka, Fiona McDannold, Brenda Mark, Erik James, Bob Dick, Leslie Lajeunesse

Welcome and Introductory Comments: – Arnie Campbell

1. Adoption of Agenda
Moved: Brenda Mark
Seconded: Marika Nagasaka

Approved

2. Appointment of Recorder

Sandy Barta to be followed by Brenda Mark, Marika Nagasaka, Bob Phillips, Erik James, Fiona McDannold and Caroline Larsen.

3. Approval of the February 20, 2012 Board Meeting Minutes

Reports from Brenda for the Shirley Volunteer Fire Department and the JDF Parks will be added to the minutes.

Moved: Erik James

Seconded: Brenda Mark

Approved:

4. Old Business

- 4.1 Outstanding Correspondence - None

- 4.2 Correspondence Received - None

- 4.3 Business Arising from Previous Meetings

- 4.3.1 AGM Review – A. Campbell

People seemed to appreciate having our MLA and Regional Director at the AGM so we will keep them on the next AGM program.

We exceeded the cost approved at the last Board Meeting by \$15. We received \$70 in donations. Postage costs were about \$45, hall rental \$35.00, advertising and printing another \$35.00

About 30 people attended the meeting; there were a few new people attending. Attendance may have been low because of the nice weather on that day and the Shirley location.

- 4.3.2 Meeting with TimberWest and WFP – A. Campbell

The Western Forest Products representative felt there wasn't any reason to meet. Brenda, Erik, Bob and Arnie met with the TimberWest representatives. Talked about watersheds, logging plans, reforestation and land sales. They did not know why Blueberry Flats hadn't been planted—it may have been because of the gravel pit and they want to wait until after the pit is no longer mined. We

have an invitation to approach them if we have any questions. Creek mapping is incomplete because they don't have information on the creeks outside of their lands. Note: The CRD maps are also incomplete and may not include any information outside of the OCP area for Shirley.

4.3.3 Update on the Otter Point Official Community Plan Review - B. Phillips

Arnie reported that the committee was to meet in an informal get together once the Planner completed the draft, but the Planner arranged for it to be a formal meeting to go through the recommendations.

The Planner needs to find four dates in May for the Otter Point APC to meet and go through, and comment on the draft. There will be more APC meetings, if required. The Planner needs to take the proposed changes to the CRD Board to make sure they conform to the Regional Growth Strategy. The Land Use Committee has to refer it to the CRD Board, but the Land Use Committee did not have its April meeting and so now the earliest it can go is in May, unless a special LUC meeting is held.

The Planner is willing to meet with local farmers regarding their OCP issues.

Wayne is no longer on the OPSRRA Board; we need another OPSRRA Director to attend the meetings. Arnie will attend along with Bob and Marika.

The draft OCP is on the CRD Planning web page (at the very end). There is still additional information that needs to be posted (i.e., the Committee's recommendations).

Arnie and Elida Peers prepared a map showing identifying historical sites in the Otter Point OCP area. There will be an information meeting, possibly in May, for people who could come and help with the project.

4.3.4 Water Forum – B. Phillips, M. Nagasaka

Bob and Marika will begin work on a survey to find out what topics residents would find interesting.

4.3.5 Review of OPSRRA constitution – A. Campbell

OPSRRA is now 20 years old and some changes are needed in the bylaw, for example: Residence requirements; Defining 'Associate Membership'.

We hope to have something ready for the fall for the membership. Arnie, Fiona and Bob will work on the project.

4.3.6 Community Forests – A. Campbell

Arnie thanked Bob and Leslie for arranging an invitation to tour two research forests in the Resource Lands. The tour was to inform the CRD Regional Parks that these lands would be of interest to the CRD even though the CRD may be considering these areas surplus to their park needs. Arnie read out the initial Parks Committee recommendations (in the Regional Parks Committee section of the CRD website) and described **Pacheedaht** land claims.

Arnie and Sid Jorna are working with John Charles' family and others to acquire the land for a community forest. The land is on the market at a fair price. There is also a possibility of purchasing the land for a park.

Arnie would like to know if the OPSRRA Board would be interested in taking on community forests as a project. The OPSRRA Board wants to continue to be informed so this item will be left on the agenda.

4.3.7 JDFEA Memorandum of Understanding with Sooke – A. Campbell

The Memorandum was delayed because of the fall elections, but a meeting was held about two weeks ago. The initial feeling was that the document wasn't needed. However the committee reconsidered, agreed to meet at least twice a year and to have the CRD Planner rework the document to make it less formal and remove the requirement for fixed meetings.

5. New Business

5.1 Meeting with RCMP – A. Campbell

Marika, Fiona, Sandy and Arnie met with the Staff Sargent, at his request, to talk about the RCMP's priorities and to hear any concerns we may have. There has been little outreach with the Otter Point Volunteer Fire Department. The RCMP is understaffed and Sooke requires most of their resources. Our concerns are road safety, pedestrian (and equestrian) separation from traffic, off-road vehicles on the roads, and speeding. The Staff Sgt. Is considering re-establishing a "Speed Watch" program to record traffic speed. Policing costs are low in the unincorporated areas compared with the incorporated communities.

5.2 Assignment of Director's Responsibilities – A. Campbell

Arnie reviewed the list. We need alternates for several of the responsibilities.

- Caroline agreed to be the alternate for the JDF Land Use Committee.
- Bob will be the First Nations liaison.
- Marika will join Brenda, Erik, Fiona and Arnie as Governance liaisons.
- Marika will replace Arnie on the Regional Sustainability Review.
- Marika and Caroline will help Arnie prepare the newsletter.
- Marika and Caroline will work with Arnie on publicity, how to connect with community members.
- Caroline will attend the Otter Point Fire Department AGM with Arnie.
- Erik will attend this year's Kemp Lake Waterworks AGM as Bob is away.
- We may need a liaison for the Economic Development Committee (which will now be limited to dispensing grants). Arnie will attend their next meeting.

6. Updates on Responsibilities of Directors

6.1 Treasurer's Report – Bob Phillips

OPSRRA Main Account

Debits

Bank fees	\$2.20
Hall rental	\$35.00
Society fees	\$25.00

Credits

Memberships/donations	\$80.00
Transfer from Vision Account	\$201.75

Balance: \$737.00

Petty Cash

Balance: \$41.96

OPSRRA Community Account

Note: new spreadsheet created when Vision Account closed

Balance: \$1,000.00

Motion to pay AGM Bills:
Black Press \$36.71
Postage/printing \$57.45
Shirley Hall Rental of \$35.

Moved: Bob Phillips
Seconded: Marika

Approved:

6.2 Membership Report – Erik James

We lost eight members from the Otter Point and Shirley gained four members. We now have 375 members.

6.3 JDF Land Use Committee – Fiona McDannold

Tomorrow's meeting is cancelled. Fiona reported on February's meeting.

6.4 Liaison with Regional Director – Arnie Campbell

Nothing to report.

6.5 Liaison with Shirley – Brenda Mark, Fiona McDannold

Grant for a farmer's market will be brought to the Economic Development committee. The market will be every second week starting in May. The craft fair was enjoyable. There will be a memorial tea for Jean Wiffin in the Shirley Community Hall on May 5th. The revived Shirley Women's Institute will meet on Wednesday at the community hall. The Save Our Salmon festival is this weekend; there are a lot of posters up.

- 6.6 Liaison with MLA - Arnie Campbell
Nothing to report.
- 6.7 Liaison with First Nations – Bob Phillips
Nothing to report.
- 6.8 Liaison with Jordan River – B. Dick
Concerns with speeding truck traffic were brought to the drivers. If they continue to speed, the concerns will be taken to their employers.
- 6.9 Governance Activities – Brenda Mark
Arnie reported that concerns about First Nations voting in municipal elections on the lower mainland do not apply in our area. It's likely that Songhees and Esquimalt will continue to be in the JDFA.
- 6.10 Regional Sustainability Strategy Review – Arnie Campbell, Bob Phillips
The draft document is ready.
- 6.11 OPSRRA Website – Sandy Barta
Web site up to date.
- 6.12 OPSRRA Newsletter – Arnie Campbell
Nothing to report
- 6.13 Publicity –
Nothing to report.
- 6.14 Community Signage– Bob Phillips. Arnie Campbell
Spring cleanup to come.
- 6.15 JDF Parks and Recreation Commission – Brenda Mark
Nothing to report, as there has not been a regular Parks Meetings since January due to the Manager's absence.
- 6.16 Otter Point Fire Department AGM – Arnie Campbell
Nothing to report.
- 6.17 Shirley Volunteer Fire Protection – Brenda Mark
Shirley Fire Society Meeting on April 8. Funding for upcoming projects and events as well as future fundraising mentioned. Next meeting September 9 at 2 pm, at which time amending the society bylaws to reduce quorum requirements and provide flexibility on meeting dates will be brought up.

Shirley Fire Commission is working with the CRD on the new radio mast. Installation will hopefully be within 6 months. The new heaters in the Fire Hall have been installed. The Commission continues to work with the CRD and the Fire Department on the purchase of a new emergency response vehicle.
- 6.18 Kemp Lake Waterworks District AGM – Erik James
The meeting is coming up April 25th.

6.19 Liaison with Emergency Services – E. James

Nothing to report.

7. Date for Next Meeting. Monday, May 14th

8. Adjournment moved by Erik at 9:40 pm. Carried