

Otter Point and Shirley Residents and Ratepayers Association

Minutes of the Directors' Meeting December 1, 2008

Date: December 1, 2008

Time: 7:30 pm

Place: SEAPARC Board Room

Present: Sandy Barta, John Charles, Erik James, Bob Phillips, (Chair), Ken Pungente

Regrets: Arnie Campbell, Wayne Fritz, Sarah Tidwell

1. Adoption of Agenda

Changes: Moved by John Charles, Seconded by Erik James, Approved.

New Business: moved to 6.0,

Added: 6.5—Letter of Thanks,

Updates From Directors: moved to 6.6,

Date of Next Meeting: moved to 7.0,

Adjournment: moved to 8.0.

2. Appointment of Recorder

Ken Pungente, byrotation.

3. Approval of Minutes of the September 30, 2008 General Meeting Minutes

Moved by Erik James, Seconded by Sandy Barta, Approved.

4. Approval of October 20, 2008 Minutes

Moved by Erik James, Seconded by Sandy Barta, Approved.

5. Old Business

5.1 Outstanding Correspondence

5.1.1 Letter to Minister Bell:

Nothing new to report.

5.2 Business Arising from Meetings of August 25, 2008 and September 30, 2008

5.2.1 Background Notes on Zoning Issues:

Moved by John Charles that they be tabled for later discussion. Seconded by Sandy Barta. Approved.

5.2.2 Promotion of the Strategic Vision:

A Committee will be formed in January to identify and follow-up on aspects of the Strategic Vision for Otter Point, Shirley and Jordan River that are consistent with OPSRRA's mandate as per the motion passed at the September 2008 membership meeting.

5.2.3 Letter to JDFEA Parks Commission re Poirier Lake Development:

No reply received yet.

6. New Business

6.1 Meetings with Minister Hagen & Minister Lekstrom:

see report in the December, 2008 OPSRRA newsletter.

6.2 CRD Zoning Decisions Court Challenges :

No decisions announced yet.

6.3 Manufactured Home Park Redevelopment Policy:

A letter will be sent out to the member who raised concern outlining the protection which Provincial Government legislation currently provides.

6.4 Recount of Civic Elections Votes:

No changes occurred from the recount.

6.5 Letter of thanks to people who stood for local office (LUC, APC, Regional Director, School Board):

Moved by John Charles that a letter of thanks and congratulations to all candidates be sent by OPSRRA. Seconded by Sandy Barta. Approved.

6.6 Updates from Directors on assigned responsibilities

6.6.1 LUC:

No report available.

6.6.2 Liaison with Regional Director:

Arnie phoned to offer congratulations to Mike Hicks, the new Regional Director.

Moved by John Charles that a letter listing community issues to discuss with the new Regional Director be developed and forwarded to Mr. Hicks. Seconded by Erik James. Approved.

6.6.3 Liaison with Shirley:

Nothing new to report.

6.6.4 Liaison with MLA:

Nothing to report.

6.6.5 Strategic Vision Project:

Report forthcoming at the next meeting.

6.6.6 Governance activities:

See agenda item 6.1 regarding recent meeting with Ministers.

6.6.7 OPSRRA website:

Website maintenance and updating is ongoing.

6.6.8 OPSRRA newsletter:

The December 2008 issue has been electronically distributed.

6.6.9 Publicity:

Nothing new to report.

6.6.10 Community bulletin boards:

Repairs are needed for some boards, a new, larger bulletin board is to be developed for some heavily used sites.

6.6.11 Treasurer's report:

See attached report from Bob Phillips.

6.6.12 Membership:

Eighteen new members to date in 2008.

6.6.13 Muir Creek:

The issue was raised in discussion with Minister Hagen (see agenda item 6.1).

6.6.14 SEAPARC & JDF Parks and Recreation Commission:

The OPSRRA letter about community concerns regarding Poirier Lake was discussed by the Commission at its last meeting. The Commissions Parks Plan is still to be processed by the new JDF Planner. A letter will be sent by OPSRRA to the Commission to request recreational programs in Otter Point.

7. Date for next meeting

To be decided later.

8. Adjournment

Moved by Ken Pungente at 8:59 p.m.

5.9.6 Governance Activities—A. Campbell

A. Campbell reported that, there have been no further developments concerning OPSRRA. East Sooke and Metchosin have postponed amalgamation studies until Fall elections are completed

5.9.7 OPSRRA Website—Sandy Barta

S. Barta was congratulated and thanked by the Directors for her outstanding work on the OPSRRA website.

5.9.8 OPSRRA Newsletter—A. Campbell

A. Campbell called for input by end month. He indicated he will be including an article concerning a local artist that is producing a Spirit Tree for the Olympics.

5.9.9 Publicity—J. Charles, S. Tidwell

As reported in article 4.2.2.

5.9.10 Community Bulletin Boards—B. Phillips, W. Fritz

R. Phillips reported that the broken notice board at Chubb Rd. will be replaced once Murray Tomkins returns from holidays.

5.9.11 Treasurer's Report—B. Phillips

R. Phillips reported that Emma Taylor, no longer a Director, had been removed as a signing authority for financial transactions and that R. Phillips and J. Charles will retain this authority. He then submitted and reviewed the Financial Report, summarized as follows:

- λ \$276.88 in its bank account;
- λ \$5.90 in petty cash; and
- λ \$3489.54 in the strategic vision project account.

5.9.12 Membership Report—E, James

E. James will distribute copies of the updated membership spreadsheet at the next meeting.

5.9.13 Muir Creek Protection Society Update—A. Campbell

Nothing further to report.

5.9.11 SEAPARC and JDF Parks Commission

Nothing further to report.

- 7.1 A. Campbell indicated there exists a need for a pre-approved float to be made available for short-notice administrative costs. After a brief discussion, a \$50.00 float was proposed as a pre-approved limit.

Moved: A. Campbell. Seconded: W. Fritz. Approved

9. Adjournment

S. Tidwell moved adjournment at 2120. Approved