

Otter Point and Shirley Residents and Ratepayers Association

Minutes of Directors' Meeting, February 5, 2007

Time: 7:00 p.m.

Place: Sooke Region Museum – Service Building Meeting Room

Present: Arnie Campbell, Jim Dexter, Ken Pungente, Bob Phillips, Emma Taylor,
Sandy Barta, John Charles, Wayne Fritz

1. Adoption of Agenda

A. Campbell requested that two items be added to the agenda under New Business. These were added as 5.2.3 and 5.2.4.

Moved: Sandra Barta

Seconded: Bob Phillips.

Carried.

2. Appointment of Recorder

Wayne Fritz, by rotation.

3. Approval of Minutes

November 2006 and January 2007 Minutes

Moved: Emma Taylor

Seconded: Wayne Fritz

Carried

4. Old Business

4.1 Outstanding Business

4.1.1 Kemp Lake Boundary Update

A. Campbell reported that Bob Lapham, General Manager of the CRD Planning and Protection Services, had replied to an OPSRRA letter inquiring as to the use of the CRD Natural Area Atlas in establishing the boundary of Kemp Lake. His reply noted that the CRD Natural Area Atlas was published for public convenience and was not relied on when a legal boundary, such as that for Kemp Lake, was being established.

4.1.2 [No item 4.1.2 on agenda.]

4.1.3 CRD Strategic Plan (Letter #2)

A. Campbell reported that no date had been established yet to meet with Kelly Daniels, Chief Administrative Officer of the CRD, in response to his offer for follow-up discussions about the CRD Strategic Plan.

4.1.4 Ministry of Environment re No Hunting/No Shooting Boundary

A. Campbell reported that that in a conversation with Peter Powell, Conservation Officer with the Ministry of Environment, he was advised that Chief Rose Dumont of the T'Souke Band had indicated her doubt as

to whether the T'Souke Band Council would be supportive of any change in the No Hunting/No Shooting Boundary as requested by OPSRRA. Mr. Powell recommended that OPSRRA contact Chief Dumont to discuss the issue. Arnie indicated that he had subsequently but unsuccessfully attempted to do this but would keep trying.

4.1.5 Letter to JDF Regional Director Requesting Financial Assistance for the Visioning Project

W. Fritz indicated that Mr. Lund had been sent a letter providing background information about the proposed visioning project for Otter Point and Shirley, and requesting funding support of \$1,000. A. Campbell reported that Mr. Lund subsequently informed him that he would be recommending such a funding request to the CRD.

4.1.6 Letter to JDF Economic Development Commission Requesting Financial Assistance for the Visioning Project

W. Fritz indicated that a letter had been sent to the JDF Economic Development Commission providing background information about the proposed visioning project for Otter Point and Shirley, and requesting funding assistance of \$2,000 for the project. It is anticipated that they will review the request at their next meeting.

4.2 Correspondence Received

4.2.1 CRD re Kemp Lake Boundary

See item 4.1.1 above.

4.2.2 Sooke Region Museum re Suggested Street and Road Names

A. Campbell reported that Elida Peers of the Sooke Region Museum had written indicating their willingness to forward a list of potential street and road names based on local history and geography. Arnie indicated that he had forwarded the information to Kris Nichol in the local CRD planning department. It was agreed that the information should also be forwarded to Rob Howlett, Approving Officer in the Department of Highways, and to the development companies (Canadian Horizons, Island View Construction and 3L) that are currently active in Otter Point and/or Shirley.

4.3 Business Arising from the November 2006 Director's Meeting

4.3.1 JDF Governance Study Committee

A. Campbell reported that the first meeting of the new JDF Governance Committee would be held on Feb. 20/07. It was agreed that, as OPSRRA is not participating on the new committee, Arnie should contact Erik Lund and/or Ken Douch to clarify who the Otter Point representatives are on the committee with a view to including such information in the next OPSRRA newsletter. A. Campbell also reported

that he had submitted an article to the *Rural Observer* describing OPSRRA's involvement with the initial JDF Governance Committee.

4.3.2 OCP Public Hearings Report

A. Campbell reported that OPSRRA had made a submission to the 2nd public hearing held by the CRD for the Otter Point Official Community Plan. A copy of the submission is posted on the OPSRRA website.

4.3.3 Developing a Strategic Vision Project

W. Fritz reported that project funding requests have been made to Erik Lund, the JDF Regional Director of the CRD, and to the JDF Economic Development Commission (see items 4.1.5 and 4.1.6 above). Exploratory work was also underway to identify other potential funding sources. W. Fritz also reported that a preliminary meeting for individuals interested in being involved with the visioning project had been scheduled for Feb.12 at 7:30 p.m. at the Otter Point Fire Hall. The meeting would be used to discuss the proposed project and to decide upon the establishment of a steering committee. A. Campbell reported that both Maureen Nelson and Chuck Minten of Shirley had indicated they were interested, as individuals, in being involved with the project. John Charles indicated that he would attempt to identify potential project participants from the "managed forest lands" sector.

4.3.4 OPSRRA Pamphlet and Publicity

E. Taylor and J. Charles circulated a draft information sheet developed to inform Otter Point and Shirley residents of the forthcoming Annual General Meeting. There was general discussion about how to effectively circulate it and that it should identify key agenda items in a way that would catch public attention.

E. Taylor also reported that Welcome Wagon would distribute the OPSRRA's information pamphlet to new residents to Otter Point and Shirley. It was agreed that the name and telephone number of Directors would be added to the back of the pamphlet when additional copies are made. Ideas about how to effectively circulate the pamphlet should be forwarded to J. Charles and E. Taylor.

4.3.5 Meetings with 3L Developments and Canadian Horizons

A. Campbell reported that 3L Developments had asked if OPSRRA could play a role in setting up a meeting with community groups (Salmon Enhancement Society, JDF Community Trails Society, etc.) at which 3L Developments would outline its development plans and obtain some preliminary community feedback. Arnie indicated that the planning for such a meeting was proceeding albeit slowly. Arnie also reported that Marianne Wade, from Canadian Horizons, is also seeking a meeting with community groups (Otter Point Fire Dept., JDF Community Trails Society and the Garden City Horse Riding Club) to discuss her

company's development proposals before holding a "town hall" meeting. Arnie said that he had agreed to help such a meeting occur. The Directors concurred that OPSRRA could play a useful role in facilitating such community information exchanges about proposed development projects proposals, but should also make it clear that OPSRRA was not endorsing any project when doing so.

4.3.6 Request to Locate an Emergency Services Coordinator for Otter Point

A. Campbell reported that he had placed notices both on the Otter Point Community Bulletin Boards and in the monthly OPSRRA newsletter inviting volunteers for this position.

4.3.7 Other Business Arising

W. Fritz stated that at a future meeting he would like to raise the issue of lobbying for a) improved signage and access at community beach access points, and b) improved recognition of Otter Point and Shirley in the Lion's Business Directory.

5. New Business

5.1 Updates from Directors on Assigned Responsibilities

5.1.1 LUC A Committee

Nothing to report.

5.1.2 Zoning Advisory Committees

Nothing to report as the committees are currently inactive.

5.1.3 Liaison with Regional Director

See item 4.1.5 above.

5.1.4 Liaison with Shirley

J. Dexter reported that he would welcome nominees from Shirley for election as an OPSRRA Director.

5.1.5 Liaison with ML

A. Campbell reported that there would soon be a new executive assistant in John Horgan's office.

5.1.6 Governance Study Group

See item 4.3.1 above.

5.1.7 OPSRRA Website

S. Barta reported that the information on the website is now updated and that the agenda for the forthcoming AGM will also be posted as soon as available.

5.1.8 OPSRRA Newsletter

A. Campbell reported that the Feb. newsletter had been electronically distributed and that Heather Phillips was volunteering to edit the material before distribution.

5.1.9 Publicity

See item 4.3.4 above.

5.1.10 Community Notice Boards

A. Campbell proposed that approximately five additional large bulletin boards be constructed and placed where the “notice” usage is greatest. The issue will be brought up again for decision after the AGM.

5.1.11 Crown Lands and Pioneer Park

Nothing to report

5.1.12 Treasurer’s Report

E. Taylor reported that the OPSRRA bank balance was \$231.80 and it also had \$20 in a petty cash float.

5.1.13 Membership

E. Taylor reported that OPSRRA had eight new members for a total of 362 members (320 from Otter Point and 42 from Shirley).

5.1.14 Update on Muir Creek

A. Campbell reported that the Muir Creek Society recently held its annual meeting and all executive positions but one were filled. He also reported that John Horgan had suggested to Timber West that they should have discussions with the Muir Creek Society and OPSRRA about how land could be acquired from Timber West for the proposed Muir Creek Park. Timber West has agreed to meet and a March meeting has been suggested.

5.1.15 Update on JDF and SEAPARC Parks Commissions

J. Charles reported that Ken Douch had been elected as VP at JDF EAPC, and that issues involving beach access points and dealing with recent tree-falls in local parks were discussed at their last meeting. K. Pungente reported that he had been re-elected chair at SEAPARC.

5.2 Other New Business

5.2.1 Arrangements for the Annual General Meeting

A. Campbell reported that Erik Lund and John Horgan had been invited to the meeting and that Erik Lund had agreed to conduct the elections for the Board of Directors. The meeting agenda will be forwarded to all Directors as soon as it is finalized. W. Fritz will manage advertising for the meeting in the Sooke News Mirror using a 2” x 3” ad. Bob Phillips will

coordinate roadside advertising for the meeting. Arnie and Emma will e-mail membership lists to all Directors for updating by telephone and to inform members about the upcoming meeting. S. Barta and J. Dexter will manage membership sales at the meeting. No Director's meeting will be held before the March 5, 2007 Annual General Meeting.

5.2.2 Report of the 2007/2008 Nominations Committee

A. Campbell and J. Dexter reported that they had recruited a nominee for the VP position and were still seeking nominees from Otter Point and Shirley for a Director position.

5.2.3 Western Forest Products-Tree Farm Licenses

E. Taylor reported that the provincial government had recently announced that approximately 12,00 hectares of land owned by Western Forest Products would no longer be regulated through the use of tree farm licenses and that significant portions of this land would likely be in Shirley/Jordan River and Otter Point. This shift in provincial government policy could result in a weakening of environmental protections currently required through the tree farm licensing requirements and also allow Western Forest Products to sell such land for residential development. It was agreed that OPSRRA would write to the provincial government inquiring as to how such a policy shift was in the public interest from either an environmental or community development perspective, particularly given that local OCPs and zoning bylaws were still being developed.

5.2.4 Museum Request

A. Campbell reported that he had seen a copy of a circular dealing with the request from the Sooke Region Museum for increased financial support from the CRD. The circular contained a number of factual errors. Arnie indicated that although OPSRRA was not taking a position on the funding issue, he did think that the errors should be corrected and had drawn them to the attention of the authors of the petition, the Sooke Region Museum and the Regional Director of the JDF Electoral Area.

5.3 Motion to Adjourn

Moved: B. Phillips

Time: 9:30 p.m.