

# Otter Point and Shirley Residents and Ratepayers Association

## Board Meeting Minutes

**Date:** January 20, 2010

**Time:** 7:30 pm

**Place:** Board Room, SEAPARC

**Present:** Fiona McDannold, Erik James, Sandy Barta, Bob Phillips, Arnie Campbell, Wayne Fritz, Brenda Mark

**Regrets:** John Charles

### Welcome and Introductions

Arnie Campbell began the meeting by introducing Bill Parkes, an OPSRRA member, who was present for the meeting.

### 1. Adoption of Agenda

Moved by Fiona McDannold, Seconded by Sandy Barta. Carried

### 2. Appointment of Recorder

Erik James to be followed by Sandy Barta, Bob Phillips, John Charles, Wayne Fritz, Fiona McDannold and Brenda Mark

### 3. Approval of the December 10, 2009 Board Meeting Minutes

Moved by B. Phillips, Seconded by S. Barta. Approved

### 4. Old Business

#### 4.1 Outstanding Correspondence

None

#### 4.2 Correspondence Received

4.2.1 A response was received from Mr. Bennett, the Minister of Community and Rural Development, indicating that Ministry funding for the postponed Metchosin-East Sooke amalgamation study would not be reassigned to support an Otter Point-Shirley governance options study. OPSRRA was encouraged to meet with ministry staff to discuss how ideas outlined in the UBCM Regional Task Force Report might help to meet community governance concerns. A. Campbell reported that the Regional Director, Mike Hicks, had arranged a meeting this coming Friday afternoon for discussions with ministry staff, himself and OPSRRA representatives. It was agreed that Arnie Campbell, Erik James, Brenda Mark, Fiona McDannold and Wayne Fritz would attend the meeting on behalf of the OPSRRA Board.

4.2.2 Correspondence was received from the CRD indicating that the CRD intends to take the operator of a local sawmill to court to enforce the local zoning bylaw.

4.2.3 A reply was received from the Regional Director in response to concerns raised by OPSRRA about changes to the criteria for election or appointment to the JDFEA Land Use Committee (see the OPSRRA letter published in the January newsletter). The response recognized OPSRRA's concerns but indicated that the CRD decision would stand.

#### 4.3 Business Arising from Previous Meetings

4.3.1 A. Campbell reviewed the suggestions and recommendations received to date for inclusion in an OPSRRA submission to the public hearing for the Rural Resource Lands OCP and Land Use Bylaws. B. Mark proposed adding a recommendation for a mandatory 5 year review for both documents to begin in 2015. There was Board agreement to proceed with the submission as outlined and including B. Mark's recommendation.

#### 4.3.2 Update on WFP and TimberWest Private Forest Lands

B. Mark reported a resident had made a complaint about Timber West to the Department of Fisheries and Oceans (DFO) concerning potential environmental damage at the Kirby Creek headwaters from logging activities. The DFO indicated that they would investigate. F. McDannold indicated that a local resident reported to her that 24/7 logging had been disturbing to a number of local residents. B. Mark subsequently contacted the company doing the logging to bring this to their attention. The company indicated that the issue was now moot as they were now finished their logging activities. B. Mark also suggested that the OPSRRA Board should try again to establish a conversation with WFP given that their CEO, Mr. Frasher, was publicly stating that WFP wanted to engage in a dialogue with the community. It was agreed that A. Campbell would try to contact Mr. Frasher.

#### 4.3.3 Are You Getting Your \$5 Worth?

A. Campbell reported that there had been only limited feedback from the membership through the survey. The following recommendations received were reviewed and discussed:

- a. implementing annual or bi-annual memberships instead of a lifetime membership;
- b. including Jordan River residents as potential members;
- c. providing greater opportunity for members to participate in OPSRRA activities through ad hoc committees, work parties, etc., and.
- d. organizing community social events

It was agreed that the recommendations should be tabled and discussed at the March Annual General Meeting.

#### 4.3.4 Students Practicum

W. Fritz and A. Campbell reported that a submission had been made to staff at Royal Roads and the University of Victoria indicating OPSRRA's interest in meeting to discuss with them the idea of a student practicum focussing on Otter Point and Shirley issues. No replies has been received yet.

#### 4.3.5 Funding request for a Governance Options Study

See agenda item 4.2.1

#### 4.3.6 Follow-up on Regional Task Force Report on Governance

See agenda item 4.2.1

#### 4.3.7 Community Works Money

A. Campbell reported that the Sooke News Mirror re-printed a portion of the OPSRRA Newsletter dealing with this issue. The Regional Director, Mike Hicks, would apparently like to use \$160K of this funding to support environmental mapping in Otter Point and Shirley.

### 5. **New Business**

#### 5.1 Proposed CRD Process for Reviewing the OP and Shirley/Jordan River OCPs

A. Campbell reported that CRD planner, June Klassen, has indicated that she is still developing a proposed review process to take to the JDFEA Land Use Committee for their consideration.

#### 5.2 OPSRRA Presentation At a Public Hearing on a Bylaw Concerning Detached Secondary Suites

A. Campbell reported that the date for public hearing on this proposed bylaw is likely to be in February. There was general discussion about whether OPSSRA should make a presentation at that time, and if so, what their position should be. No feedback or opinion has been expressed to OPSRRA Board members from the membership on this issue. It was decided that OPSRRA would take no position at the public hearing.

#### 5.3 Emergency Preparedness Coordinator Position

The incumbents have given notice they will soon be leaving the area (moving) and asked for assistance in finding a replacement. A. Campbell reported that he outlined how OPSRRA might help in that process (placing a notice in the OPSRRA newsletter, notices on the community bulletin boards, mentioning it at the AGM, etc).

#### 5.4 2010 Annual Membership Meeting (AGM)

A. Campbell noted that a suggestion periodically received from members is to have the AGM on a weekend afternoon rather than on a weekday evening. March 28 was identified as a possible date to consider for the AGM if space and opportunity permit. The discussion then turned to the establishment of a nomination committee to ensure that there were nominees to stand for election to the Board at the AGM. A. Campbell and B. Phillips volunteered to be on the nominations committee. Current Board members were encouraged to inform them by the next meeting if they intended to stand for re-election to the Board. It was agreed that the membership should be encouraged in the February newsletter to consider making nomination for election to the board, and insofar as possible, to inform them as to whom of the current board were standing for re-election. It was also agreed that both the MLA and the RD should be approached to facilitate the elections at the AGM.

### 6. **Updates on responsibilities of the Directors**

#### 6.1 LUC

W. Fritz and F. McDannold gave a brief report on the issues most directly affecting Shirley and Otter Point that were dealt with at the last two LUC meetings. These included:

- a proposed bylaw to delete the steep slope permit requirements from the Otter Point and Shirley/Jordan River Official Community Plans;
- a proposed bylaw to delete references to older second growth forests from sensitive ecosystem development permit areas;
- the circulation to pertinent agencies, including the Shirley/Jordan Advisory Planning Commission, of a proposal to limit development on the "Shores subdivision" near Jordan River;
- a bylaw enacted by the CRD which would make members of the JDF Parks and Recreation Commission ineligible to be a member of the Land Use Committee; and
- a report on the development permits issued by CRD planning staff in the JDFA over the period May-2009, 2009.

#### 6.2 Liaison with the Regional Director

Nothing further to report

#### 6.3 Liaison with Shirley

F. McDannold reported that fundraising to improve lighting in the Shirley Park had been successful, that the new lighting was installed and some money was left over for improving the kitchen facilities in the Shirley Community Hall. Forthcoming community events include a Valentine Day Dinner at the Shirley Community Hall and a Crafts Fair on March 21.

#### 6.4 Liaison with MLA

Nothing new to report.

#### 6.5 Strategic Vision

Nothing new to report

#### 6.6 Governance Activities

See agenda item 4.2.1

#### 6.7 Regional Growth Strategy Review

A. Campbell reported that the CRD has changed the name of the strategy to "The Regional Sustainability Strategy " and that the review is now at least a year behind the original schedule, in part due to the CRD wish to complete the Rural Resource Lands OCP and Land Use Bylaws.

#### 6.8 OPSRRA Website

Nothing new to report

#### 6.9 OPSRRA Newsletter

A. Campbell reported that the February newsletter is being drafted and consideration is being given to periodically including some longer articles focussing on areas of general community interest. S. Barta suggested breaking any large article up into smaller continuing articles in the newsletter or having a link on the newsletter to open a long document. These ideas will be pursued.

#### 6.10 Publicity

W. Fritz noted that recent Sooke News Mirror Articles had provided some publicity for OPSRRA.

6.11 Community Bulletin Boards

B. Phillips reported that work was underway to improve two bulletin boards.

6.12 Treasure's Report

B. Phillips reported that there was no change from the December report . The OPSRRA main account is \$336.87, the Strategic Vision account is \$1201.25, while the cash float is \$28.54.

6.13 Membership

E. James reported that , as of the Dec, 12, 2009 "phone around", OPSRRA membership was as follows: Otter Point membership - 323; Shirley membership - 52, total membership - 375. The number of associate memberships is 7. Four members were removed from the membership due to moving away, death and/or by request.

6.14 Update on SEAPARC and JDF Parks and Recreation Commission

B. Mark reported that The JDF Parks and Recreation Commission held their last meeting on Dec. 15, 2009. Their next meetings are scheduled for Feb. 9 & 23, 2010. The Parks Plan is expected to be finalized soon.

**7. Next meeting**

February 24, 2010 was set as a tentative date to be confirmed later via email.

**8. Motion to Adjourn**

Moved at 9:42 pm by Erik James, Seconded by W. Fritz. Carried.