

Otter Point and Shirley Residents and Ratepayers Association

Board Meeting Minutes

Date: January 23, 2012

Time: 7:30 pm

Place: SEAPARC Meeting Room

Present: Arnie Campbell, Fiona McDannold, Wayne Fritz, Sandy Barta, Bob Phillips, Brenda Marks, Marika Nagasaka

Regrets: Erik James

Welcome and Introductory Comments – Arnie Campbell

1. Adoption of Agenda
 - Moved by Brenda Mark
 - Seconded by Bob Phillips
 - Approved** subject to adding a new agenda item "Approval of Draft Minutes of the December 4, 2011 OPSRRA General Meeting"
2. Appointment of Recorder
 - Wayne Fritz was appointed.
3. Approval of Minutes
 - 3.1 Approval of the November 28, 2011 Board Meeting Minutes
 - Moved by Bob Phillips
 - Seconded by Brenda Mark
 - Approved** subject to amending agenda item 3 to reflect that the Oct. 17, 2011 Board Meeting Minutes were moved by Bob Phillips and Seconded by Wayne Fritz
 - 3.2 Approval of the Draft Minutes of the December 4, 2011 OPSRRA General Meeting
 - Moved by Bob Phillips
 - Seconded by Marika Nagasaka
 - Approved**
4. Old Business
 - 4.1 Outstanding Correspondence
 - None outstanding
 - 4.2 Correspondence Received
 - OPSRRA was copied on a letter from Heather Phillips to Mike Hicks concerning the future role of the Juan de Fuca Electoral Area Economic Development Commission. No reply is required.
 - 4.3 Business Arising from Previous Meetings
 - 4.3.1 OPSRRA priorities – Arnie Campbell
 - A. Campbell pointed out that all of the priorities discussed at the recent OPSRRA General Meeting were rated highly by the members and that the Board will need to make some decisions about them before the next AGM.

A. Campbell indicated that in regard to the development of a community forest, he and Sid Jorna had been having informal discussions with a variety of people to obtain information and explore options. Approximately 65 acres of the John Charles estate in Otter Point may come onto the market within the next 3 years. The property is not thought to have enough "lumber" on it to be an immediately viable commercial forest operation. Neither the provincial government, the CRD or the Land Conservancy are likely to provide an estimated \$450,000 to purchase the property so necessary funding would likely have to come from other sources. Ways to have the community buy into the idea of a community forest will continue to be explored.

In regard to the current OPSRRA governance initiative underway, B. Mark and A. Campbell gave an overview of the "tour" they recently provided to two Governance Structure staff of the Ministry of Community, Culture and Sport who had asked to visit Otter Point and Shirley to better familiarize themselves about these communities. The two planning staff were curious, asked many questions but re-emphasized that municipal incorporation "is not an option". Further meetings with Ministry officials are anticipated. An update on this issue will be provided at the AGM.

In regard to the ongoing review of the Otter Point Official Community Plan, A. Campbell pointed out that this could be discussed at the forthcoming AGM, particularly if CRD planning staff were able to circulate a proposed OCP before the meeting. The ongoing review of the Regional Growth Strategy is unlikely to lead to the public circulation of a draft Regional Sustainability Strategy until at least next fall.

4.3.2 Water Forum – Bob Phillips, Marika Nagasaka

B. Phillips reviewed a "Water Forum Chart" circulated to all Board members. The Otter Point and Shirley Water Supply Hydrologic Cycle was identified as critical to all water planning and a key issue to be discussed in a water forum. New regulatory measures dealing with residential rainwater catchment systems were also identified as being of public interest for inclusion in a water forum. During general discussions, it was also suggested that the security and limitations of water licenses and the future role of the Kemp Lake Waterworks District would also be of interest to many residents. A. Campbell pointed out that the JDFEA might provide a grant-in-aid to help defray some of the costs of hosting a water forum. B. Phillips suggested that early summer would be the best time to hold a water forum. B. Phillips and M. Nagasaka will bring more detailed proposals for a water forum for discussion at the next Board meeting.

5. New Business

5.1 Planning for the AGM – A. Campbell

A. Campbell indicated that early planning was underway for the 2012 OPSRRA Annual General Meeting. Possible meeting dates were Sunday afternoons on March 18 or April 1 at the Shirley Community Hall. F. McDannold will follow-up on

the availability of the Hall on those dates. A. Campbell will follow-up on the availability of John Horgan and Mike Hicks as guests at the meeting. Planning for the AGM will be finalized at the next OPSRRA Board meeting.

5.2 Nominations Committee – Arnie Campbell

A. Campbell indicated that he would be contacting all current Board members during the next week to see if they were planning to let their names stand for re-election to the Board at the next AGM. If there were any anticipated vacancies, a nominations committee would be established to recruit replacement candidates. Arnie Campbell would chair that nominations committee. F. McDannold and M. Nagasaka volunteered to serve on the nominations committee if required. The February OPSRRA Newsletter will also include a call for nominations to the Board of Directors.

5.3 Meeting with TimberWest and WFP – Arnie Campbell

There was general agreement with a proposal by A. Campbell that he contact local representatives of TimberWest and WFP to arrange for separate meetings with representatives from the OPSRRA Board. The meetings would be intended to encourage communication and discussion about the current plans of these two companies, particularly in the Otter Point and Shirley districts.

5.4 Bill James Dam – Bob Phillips, Arnie Campbell

B. Phillips and A. Campbell provided an overview of recent developments. For a variety of fiscal reasons, the federal Dept. of Fisheries and Oceans (DFO) is planning to decommission the Bill James Dam which is located on the upper portion of DeMamiel Creek. There is a significant risk that this will lead to lower water levels and loss of fish stock on the lower portions of DeMamiel Creek during the summer months. Apparently, the only community consultation about this issue by the DFO was with the Sooke Salmon Enhancement Society. Upon learning of this situation from members of the Sooke Salmon Enhancement Society, the OPSRRA executive drew this issue to the attention of Scouts Canada - Camp Barnard, Regional Director (who then contacted the MP and MLA) and the T'Souke First Nation, all of whom are expressing their concerns and opposition to this DFO initiative. The OPSRRA Board will also write to the DFO outlining its concerns.

6. Updates on Responsibilities of Directors

6.1 Treasurer's Report – Bob Phillips

OPSRRA currently has \$517.56 in its main account, \$1201.75 in its vision account and \$45.36 in petty cash. **Approval** was given for payment of \$24.36 in advertising costs for the recent OPSRRA General Meeting on a motion by Bob Phillips that was seconded by Wayne Fritz.

6.2 Membership Report – A. Campbell for Erik James

The OPSRRA membership currently consists of 321 Otter Point members, 62 Shirley members and 22 associate members for a total of 405 members

- 6.3 JDF Land Use Committee – Fiona McDannold, Wayne Fritz
Nothing new to report as the January 2012 LUC meeting was cancelled due to poor weather conditions.
- 6.4 Liaison with Regional Director – Arnie Campbell
Nothing more to report.
- 6.5 Liaison with Shirley – Brenda Mark, Fiona McDannold
Renovations to the Shirley Hall kitchen are almost completed.
- 6.6 Liaison with MLA - Arnie Campbell
Nothing more to report.
- 6.7 Liaison with First Nations – Arnie Campbell
Nothing new to report.
- 6.8 Liaison with Jordan River – Arnie Campbell for B. Dick
Nothing new to report.
- 6.9 Governance Activities – Brenda Mark
See agenda item 4.3.1 above.
- 6.10 Regional Sustainability Strategy Review – Arnie Campbell, Bob Phillips, Wayne Fritz
Nothing new to report.
- 6.11 OPSRRA Website – Sandy Barta
There was discussion and agreement that a new heading called Water Resources would be added to the website. Links to a variety of sources dealing with water issues would be incorporated under the new heading
- 6.12 OPSRRA Newsletter – Arnie Campbell
A draft on the Newsletter will be circulated to Directors for feedback this coming weekend with distribution to the general membership planned for Monday.
- 6.13 Publicity – Wayne Fritz
Nothing to report.
- 6.14 Community Bulletin Boards – Bob Phillips
Nothing new to report on the maintenance of community bulletin boards. The public response to the establishment of the new Otter Point and Shirley community signs has been very positive. Consideration will be given to renaming this agenda item as Community Signage rather than Community Bulletin Boards.
- 6.15 JDFEA Parks and Recreation Commission – Brenda Mark
An open house is scheduled from 4:00 pm until 8:00 pm on February 8, 2012 at the Otter Point Fire Hall to obtain public views about the establishment of a public boat dock on Kemp Lake at the end of Milligan Road. If the project proceeds, the Parks

and Recreation Commission will assume responsibility for ongoing maintenance of the dock.

6.16 Otter Point Fire Department AGM – Arnie Campbell

Nothing to report.

6.17 Shirley Volunteer Fire Department AGM – Brenda Mark

The officers elected to the Shirley Fire Commission on January 10, 2012 were: Chair – Gerard LeBlanc, Vice Chair – Lloyd Reddington, Secretary – Harold Shipton, Treasurer – Ron Ramsey.

6.18 Kemp Lake Waterworks District AGM – Wayne Fritz, Bob Phillips

Nothing to report.

6.19 Liaison with Emergency Services – Arnie Campbell for Erik James

Nothing to report.

7. Date for Next Meeting

The next meeting of the OPSRRA Board is scheduled for February 20, 2012.

8. Adjournment

The meeting was adjourned at 9:47 pm on a motion by Fiona McDannold.