

# Otter Point and Shirley Residents and Ratepayers Association

## Minutes of Directors' Meeting, July 23, 2007

Time: 7:35 p.m.

Place: SEAPARC Boardroom

PRESENT: Arnie Campbell, Wayne Fritz, John Charles, Bob Phillips, Emma Taylor,  
Ken Pungente, Maureen Nelson

GUESTS: Heather Phillips, John Horgan

The meeting was called to order at 7:35 p.m. with Arnie Campbell as chair.

1. Adoption of Agenda – On motion by Wayne, seconded by Emma, the agenda was adopted as presented
1. Appointment of Recorder – Ken Pungente was appointed recorder by rotation
1. Adoption of Minutes – On motion by Wayne, seconded by Emma, the minutes of the June 2007 meeting were approved
  
4. Old Business
  - 4.1 Outstanding Correspondence
    - 4.1.1 Letter to Ministry of Environment re No Hunting/No Shooting Boundary –A letter received from the Ministry indicated that a decision to move the boundary further north is still under consideration.
    - 4.1.1 Letter to Regional Director re Zoning Advisory Committees – No reply has been received to date on the request for information about the resumption of public meetings on new zoning bylaws.
    - 4.1.1 Letter to CRD re More Public Meetings about the Proposed Resource Lands OCP – No reply received to date.
    - 4.1.1 Letter to Ministry of Mines re Arden Mine Application – The Ministry has requested Mr. Arden to organize a public meeting to discuss his application.
  
  - 4.2 Business Arising from Meeting of June 11, 2007
    - 4.2.1 Developing a Strategic Vision Project – Two additional grant applications have been submitted. Almost 80 people attended the Rural Land Use Forum held June 19/07 at the Otter Point Fire Hall. A project website has been established at [www.jdffuture.org](http://www.jdffuture.org). Additional forums and workshops are being planned.
    - 4.2.2 Beach Access & Signage – The JDF Electoral Area Parks Commission is still developing its list of beach accesses for which it plans to take a stewardship role.
  
5. New Business
  - 5.1 Discussion with John Horgan, MLA
    - a) The protection of potable water sources and riparian areas is needed. It is questionable if there is adequate provincial legislation regarding this.

An inventory is needed of watersheds, riparian areas and potable water sources in Otter Point and Shirley. Riparian areas receive some protection in the proposed Resource Lands OCP.

- b) The visioning project may be a useful way to address governance concerns as the “window” for the CRD to deal with governance changes is now closed. These initiatives are usually undertaken in the first year of the three-year regional director electoral cycle. John Horgan indicated that he would write Minister Ida Chong asking what criteria are used to decide about incorporation requests.
- c) Governance – John Horgan met with Gary Paget (Ministry of Community Services) and asked about the incorporation study underway for parts of the South Cowichan Regional District. Mr. Paget indicated that this would likely not proceed until after the November 2008 municipal/electoral area elections.
- d) Subdivision Approval Officer – Rob Howat of Nanaimo is currently the JDF Electoral Area subdivision approval officer. This appointment is made through provincial legislation. John Horgan will get more information on whether an Electoral Area can appoint its own Approving Officer.

## 5.2 Updates from Directors on Assigned Responsibilities

- 5.2.1 Land Use Committee – Wayne Fritz gave a report of the June 12 and July 12 meetings. See minutes on the CRD site <http://www.crd.bc.ca/>
- 5.2.2 Zoning Advisory Committee – A. Campbell reported that the Jordan River subdivisions are still in flux because of the two recently approved amendments to CRD Bylaw 189. Another public meeting is likely required.
- 5.2.3 Liaison with Regional Director - M. Nelson indicated that there was nothing new to report.
- 5.2.4 Liaison with Shirley – M. Nelson reported that the Country Cupboard has reopened and Timber West is logging Blueberry Flats.
- 5.2.5 Liaison with MLA – A. Campbell reported that there was no report as the MLA was attending the meeting.
- 5.2.6 Governance Study Group – A. Campbell reported that the May, June and July meetings had been cancelled by the Regional Director.
- 5.2.7 OPSRRA Website – S. Barta encouraged Directors to forward to her possible links to other websites. The list will come back to Directors for a final decision.
- 5.2.8 OPSRRA Newsletter – A. Campbell reported that the August newsletter will be distributed next week.
- 5.2.9 Publicity – The JDF Economic Development Commission business directory was circulated by John Charles. It was suggested that the listed Otter Point and Shirley businesses could be informed about the free business advertising on the OPSRRA web site.

- 5.2.10 Community Bulletin Boards – Bob Phillips has relocated the community bulletin board at Gordon’s Beach. A seasonal cleanup of the boards is required. Wayne and Bob will do this.
  - 5.2.11 Crown Lands and Pioneer Park – W. Fritz had nothing new to report. Wayne and Bob plan to sit in on a First Nations Treaty Negotiations Meeting on August 1.
  - 5.2.12 Treasurer’s Report – E. Taylor reported that the OPSRRA bank balance is \$321; there is an additional cash float of \$22. The Developing a Strategic Vision Steering Committee has spent \$587 to date. Ken is to get additional blank bank cheques for Emma.
  - 5.2.13 Membership – E. Taylor reported that there are 3 new members.
  - 5.2.14 Update on Muir Creek – A. Campbell indicated that there were no new developments.
  - 5.2.15 Update on SEAPARC and JDF Parks Commission – K. Pungente reported that there would be no SEAPARC meeting in August. J. Charles reported that the JDF Parks Commission master park plan is tentatively approved. The Commission’s budget process for the New Year is to start next month
- 5.3 Update on Sooke Region Museum Referendum – A. Campbell reported that the Regional Director is to provide 2 names for the committee that will discuss funding for the Sooke Region Museum.
- 5.4 Dale Arden Mines Application – See agenda item 4.14
- 5.5 Poirier Lake Park – A. Campbell provided an update.
- 5.6 Requests for OPSRRA Assistance – E. Taylor reported that an OPSRRA member on East Glen is concerned about a new road extension on Slingsby Rd. as his property is being imposed upon because of Highway’s road width requirement. He has been advised to contact the Regional Director and the Ministry of Highways. A. Campbell reported that an OPSRRA member living on West Coast Rd. had to take action when the wetlands that supply water to a stream to which she has water rights was being filled in. OPSRRA suggested that she contact the CRD re its Soil Removal Bylaw. The CRD was contacted and stopped the land fill.
- 5.7 Other Business - none
6. On motion by Ken, the meeting adjourned, the next meeting to be held September 10<sup>th</sup> or 11<sup>th</sup>.