

Otter Point and Shirley Residents and Ratepayers Association

Board Meeting Minutes

Date: June 14, 2010

Time: 7:30 pm

Place: SEAPARC Meeting Room

Present: Arnie Campbell, Sandy Barta, Bob Phillips, Brenda Mark, Fiona McDannold, Erik James, Wayne Fritz

Regrets: J. Charles

Welcome: A. Campbell welcomed Bill Parkes, Bob Dick and Leslie Lajeunesse to attend and participate in the meeting.

1. Adoption of Draft Agenda
Moved by E. James and seconded by S. Barta. Approved.
2. Appointment of Recorder
Fiona McDannold to be followed by Brenda Mark, Erik James, Sandy Barta, Bob Phillips, John Charles, Wayne Fritz and Fiona McDannold
3. Approval of the Draft May 17, 2010 Board Meeting Minutes
Moved by B. Phillips and seconded by E. James. Approved.
4. Old Business
 - 4.1 Outstanding Correspondence
NoneReceived
 - 4.2 Correspondence Received
Two items received. One was deferred for discussion with agenda item 4.3.4. The second item was a response to A. Campbell's letter of congratulations to Gary Padgett of the CRD on receiving a government service award.
 - 4.3 Business Arising from Previous Meetings
 - 4.3.1 Adding Jordan River Residents to the General Membership – A. Campbell
Bob Dick reported on the meeting he and Leslie Lajeunesse held for Jordan River residents regarding joining OPSRRA. Approximately 12 residents attended. Discussion at the meeting focused on community representation, whether or not a community association would be a better way of representing JR interests, or if they should ask to join OPSRRA. It was decided that more information was needed and participants were given tasks to complete before a further meeting. These tasks included: discussion with the RCMP re policing; looking in the possible structure of a community association; and looking into other forms of governance. There was a suggestion that A. Campbell and Director Hicks speak to JR residents in the fall. OPSSRA directors stated that the initiative for inclusion of Jordan River in OPSRRA would need to come from JR resident. If this was supported by Jordan River residents, then OPSSRA would go to its membership to obtain their approval. B. Phillips pointed out that a month's notice would be needed for the issue to be discussed at a membership meeting. There was further discussion regarding the logistics of bringing Jordan River into OPSRRA
 - 4.3.2 Changes to OPSSRA Constitution? – A. Campbell
A. Campbell reported that if Jordan River were to be included in OPSSRA, the OPSRRA constitution will need to be changed. This could also be an opportunity to look at other areas of change in the OPSSRA constitution. For example, it may

be necessary to increase the number of directors to facilitate representation from Jordan River. As well, the Purpose of Society statement could be amended. A. Campbell went over this statement and there was discussion regarding public communication with the public about section of the statement and how to facilitate this. Directors gave some examples of what could be added to the Purpose statement, for example, Regional Sustainability Strategy and Education.

4.3.3 Western Forest Products update – A. Campbell

A. Campbell reported that there had been no updates to the local properties for sale website since the previous month. He also reported on an article in the Vancouver Sun regarding Couverdon and Timber West properties in the Sooke area. He called the author of the article who could not give any more information than what was on the Couverdon website about Sooke area land sales. It was suggested that OPSRRA ask for a meeting with Couverdon and Timber West to discuss sale properties and other issues. A. Campbell will contact Timber West and arrange for meeting.

4.3.4 Process for the Review of the Otter Point Community Plan – A. Campbell

A. Campbell reviewed progress to date of the Otter Point OCP review. The review is behind schedule and the community is still waiting for an invitation to nominate residents to a "Citizens Committee". At the LUC meeting of Tuesday, May 18, Wayne Fritz and Arnie Campbell both spoke to the question of why the Otter Point APC was being treated differently from the other commissions in regard to the OCP review. As one of the mandates of the APCs is to review the OCP it was questioned as to why the OCP was not going to be referred to it for review. Director Hicks responded and assured the meeting that the OCP would be referred to the APC. However as there was no amendment to cover this change at the LUC meeting, there is some confusion as whether or not this will actually happen. Arnie has asked for confirmation that the OCP would be referred to the Otter Point APC through a motion at the next LUC meeting. There was general discussion about: the difficulties of having APC members on the Citizen's Committee; uncertainty about public involvement in meetings of the Citizens Committee; and the potential difficulty in getting residents to sit on the Committee. There was a discussion of the role of OPSRRA in the OCP Review. It was concluded that OPSRRA will not sit as a formal member of the Citizen's Committee, but will encourage OPSRRA members to apply to be members of the Committee. OPSRRA's role will be to attend meetings and keep an eye on the process. Further participation will be discussed as the OCP review process evolves.

4.3.5 Update on Canadian Horizons Development Corporation Proposal. – A Campbell, W. Fritz

A. Campbell reported that there has been no public responses or community updates since the neighbourhood meetings last month. There was discussion about why the community has not responding to this proposal to date.

4.3.6 Update on Membership/Publicity Ideas – W. Fritz, E. James, A. Campbell, B. Phillips

A. Campbell reviewed the ideas presented in the May director's meeting and it was decided that a roadside sign-up day was a possibility in the fall. Arnie will take care of updating the advertising on the notice boards. There is an article about OPSRRA in the current issue of the Rural Observer. B. Phillips reported on the cost of signs: \$144 from TransSign and \$100 from Sooke Signs. B. Phillips will

look into the wording for a roadside sign. W. Fritz is updating the membership pamphlet. A final decision will be made by September as to how to which options will be used in the recruitment of members.

5. New Business

5.1 Circle Route Signage – A. Campbell

A. Campbell reported that the JDF Economic Development Commission is developing a web site to promote the Pacific Circle route. He suggested that OPSSRA see if it would be possible to have OPSRRA complement this with EDC financial assistance by coordinating the construction and placement of signs along the route at the entrance to Otter Point, Shirley and Jordan River announcing each community and its local associations, events, etc. A. Campbell will look into this.

5.2 Residential Tax Article – W. Fritz

W. Fritz discussed the article he has circulated regarding residential property taxes in Shirley and Otter Point. There was discussion about how best to use the article. It will be posted to the OPSRRA website. W. Fritz asked to have directors send him any edits which are needed.

6. Updates on Responsibilities of Directors

6.1 Land Use Committee – Fiona McDannold, Wayne Fritz

The Otter Point OCP review took up considerable time. There were DP exemptions approved in East Sooke and Shirley. A Greenhouse Gas statement was referred to the APCs. There was a variance approved to reduce the rear setback area for the Sooke Industrial Park.

6.2 Liaison with Regional Director – Arnie Campbell

On going

6.3 Liaison with Shirley – Brenda Mark, Fiona McDannold

A new fire truck is being purchased for the Shirley Fire Department. Shirley Day will be on Aug 22.

6.4 Liaison with MLA - Arnie Campbell

No report given.

6.5 Strategic Vision – Wayne Fritz, Arnie Campbell

No report given.

6.6 Governance Activities – Brenda Mark, John Charles

No report given.

6.7 Regional Sustainability Strategy Review – Wayne Fritz, Arnie Campbell

The CRD is holding a meeting June 24 in Sidney. Bob Phillips will attend. There are opportunities to participate in the review on the CRD website

6.8 OPSRRA Website – Sandy Barta

No report given.

6.9 OPSRRA Newsletter – Arnie Campbell

No report given.

6.10 Publicity – Wayne Fritz

See item 4.3.6.

6.11 Community Bulletin Boards – Bob Phillips, John Charles

A clean up of boards is to be done on Wed, June 16.

6.12 Treasurer's Report – Bob Phillips

No change from previous month.

6.13 Membership – Erik James

326 members from Otter Point, 52 from Shirley, 17 associate – mostly from JR, total

membership of 394

6.14 Update on SEAPARC and JDF Parks Commission – John Charles, Brenda Mark
B. Mark reported that there was discussion about William Simmons Park and the Stewardship agreement for Eagle Creek Park. Shirley's Pioneer Park received an annual grant from the Parks Commission.

6.15 Otter Point Fire Department AGM – A. Campbell

A. Campbell attended the open house. There will be a story regarding the need for volunteers in the next newsletter.

7. Date for Next Meeting

It was agreed that the next Board meeting would be tentatively scheduled for Thurs, Aug 26, 2010.

8. Adjournment: Motion to adjourn by E. James at 9:40 pm.