

Otter Point and Shirley Residents and Ratepayers Association

Minutes of the Directors' Meeting March 3, 2008

Date: March 3, 2008
Time: 7:30 pm
Place: Sooke Regional Museum

Present: Arnie Campbell, John Charles, Ken Pungente, Erick James, Wayne Fritz, Sandy Barta, Maureen Nelson

Regrets: Bob Phillips

1. Adoption of Agenda
Moved: Wayne Fritz, Seconded: Maureen Nelson, Approved
2. Appointment of Recorder -Sandy Barta by rotation to be followed by Bob Phillips
3. Approval of the February 4, 2008 Directors' Meeting Minutes (see attachment)
Moved: Maureen Nelson, Seconded: Ken Pungente, Approved
4. Old Business

4.1 Outstanding Correspondence

4.1.1 Resource Lands Development Plan –A. Campbell

The CRD is hosting an open house for the Resource Lands Development Plan at the CRD office in Sooke on March 10 -14, 2008 from 9:00am - 4:30pm. Directors are encouraged to attend the open house. Those Directors that wish to be involved in drafting a submission to the CRD about the draft development plan should let Arnie know of their wishes to do so.

4.2 Business Arising from Meeting of Feb. 12, 2008

4.2.1 Concerns about ATV Traffic – A. Campbell

Community concerns have been raised about the activities of off-road ATV riders, particularly along the Hydro "Right of Way" and in the Tugwell Creek area. Noise, garbage, environmental damage and safety issues are the most frequent concerns raised. Future logging is anticipated near Tugwell Creek which is likely to open up new areas which ATV riders will also likely make use of. Erik James reported that he had spoken with Sid Jorna of the JDF Parks Commission about the prospect of having a "designated park" for off-roaders to use. The JDF Parks Commission will discuss this at their next meeting. After general discussion, the Directors agreed that the first steps in dealing with this issue would be to draw it to the attention of key community groups but also to try and engage the ATV community to see if they could better police themselves. Directors agreed that a letter should be drafted and sent to key groups (eg. RCMP, Ministry of Forests, CRD Parks etc.). Arnie will

draft and circulate the letter to Directors for feedback before it is sent out.

4.2.2 Meeting with WFP – A. Campbell

Arnie reported that WFP has previously indicated that they were prepared to meet with OPSRRA to review their current harvesting plans near or within local watersheds. Erik and Arnie will meet with WFP on March 5, 2008 at 3:00 pm. Other Directors are welcome to attend.

4.2.3 Nominations Committee – A. Campbell, K. Pungente

Erik James has agreed to let his name stand for election at the AGM, Maureen Nelson will not run again. Sandy has agreed to let her name stand for election again. No candidate has been identified yet who would stand for the Secretary/Treasurer position. The nominations committee will continue to look for possible candidates. Erik James indicated that if elected he would volunteer to take responsibility for membership recording and reporting activities.

5. New Business

5.1 Meeting with Otter Point Business Park – Arnie Campbell, Ken Pungente

Arnie, Ken and representatives from JDF Community Trails Association, the Otter Point Fire Dept. and Kemp Lake Waterworks Association met with Otter Point Holdings to look at their proposed development plans. Efforts are underway to develop a reliable water supply for the proposed industrial park with plans to drill for water in the south-east portion of the property. The Otter Point Fire Dept. raised concerns about having fire hydrants located to service the entire project. The JDF Community Trails Association raised concerns about linking up trails in the area and about protecting a marshland area between the development and Kemp Lake. Arnie reported that he informed LUC, at their latest meeting, that OPSRRA appreciated such community consultation efforts by Otter Point Holdings, 3L Development and other developers and hoped that LUC took note of this. He also noted that both developments should be looked at jointly as they share a common hydrology on either side of Otter Point Road and that access to Otter Point Road is often unsafe from side of the road.

5.2 Arrangements for the OPSRRA AGM – A. Campbell

The Annual General Meeting will be held on March 18, 2008 at 7:30 pm at the Otter Point Fire Hall.

Reports: Arnie will print the President's report on the back of the agenda. Wayne will read out the treasurer and membership reports. John Charles will read out a summary of the minutes for the 2007 AGM and make a motion to accept those minutes.

Elections: Arnie will approach the Regional Director to manage the election process.

Agenda Items: In addition to administrative reports and the election of board members, the agenda will include: Road Safety Issues (Ken & Maureen),

Proposed Resource Lands Development Plan, (Arnie), Safety Concerns at the End of Tugwell Road (Arnie), Update on Developing a Strategic Vision (Wayne), Update on Proposed Zoning Bylaws (Arnie), WFT Logging Plans in Local Watersheds (Arnie), and Communicating with the Membership (Arnie).

Advertising: Arnie will submit an advertisement to the Sooke News Mirror by this coming Friday. Arnie will also send out the meeting notice and the agenda to those members receiving the newsletter. Bob Phillips will be asked to post meeting signs on community bulletin boards. Sandy will develop signage to use with road signs.

Membership List Updates – Membership lists were distributed to directors who will make phone calls to confirm that members are still resident in Otter Point and Shirley/Jordan River.

Membership Sales - Sandy and Ken will sell memberships at the door.

Minutes – As Bob is next in rotation for doing minutes, Arnie will ask him to do the minutes for the AGM.

5.3 Approval of Vision Project Budget – W. Fritz

Wayne requested that OPSRRA release \$2,500 from the Vision Project budget to pay past and immediately expenses incurred by the Steering Committee. Moved: Wayne Fritz, Seconded: Maureen Nelson, Approved

5.4 Request that OPSRRA Adopt an Environmental Policy – A. Campbell

After discussing the request, Directors unanimously concluded that rather than develop their own environmental policy, they would prefer to deal with environmental issues through providing input into existing laws and bylaws (e.g., OCPs, the Zoning Bylaw, Regional Growth Strategy).

5.5 Updates from Directors on Assigned Responsibilities

5.5.1 Land Use Committee – K. Pungente, W. Fritz

The 3L Development request for an OCP and zoning bylaw change was tabled again. Otter Point Holding (industrial park) received LUC approval to proceed with part of proposed project. LUC supported the establishment of an Agricultural Advisory Committee.

5.5.2 Liaison with Regional Director – M. Nelson

No update: not able to talk to Regional Director.

5.5.3 Liaison with Shirley – M. Nelson

Concerns about racing motorcycles were made by a community member. Maureen phoned the traffic division of the RCMP.

5.5.4 Liaison with MLA – A. Campbell

John Horgan met with Arnie to discuss proposed local zoning bylaw changes. John also informed Arnie that the East Sooke - Metchosin amalgamation study is being delayed due to difficulties in hiring a consultant.

5.5.5 Developing a Strategic Vision Project – W. Fritz

The last forum on Feb 19, 2008 dealing with Governance Options was well attended. The next steps for the project will be to hold

community workshops and to draft a strategic vision for Otter Point, Shirley and Jordan River. A final report is expected to be completed by late August.

- 5.5.6 Governance Activities – A. Campbell
No report
- 5.5.7 OPSRRA Website – S. Barta
Wayne will send Sandy wording to advertise the upcoming community workshops on the strategic vision project. .
- 5.5.8 OPSRRA Newsletter – A. Campbell
More members are interested in receiving the newsletter by email.
- 5.5.9 Publicity – J. Charles
The visioning project has been good advertising for OPSRRA.
- 5.5.10 Community Bulletin Boards – B. Phillips, W. Fritz
More community bulletin boards are being made up
- 5.5.11 Treasurer's Report – A. Campbell
The current overall OPSRRA balance is \$6, 193.52. Of this total, OPSRRA has \$383.30 plus \$11.11 in petty cash for its activities. The remainder is money that has been raised to fund the Developing a Strategic Vision project. There will be a \$25 Society's Act registration fee for OPSRRA to pay after the AGM
- 5.5.12 Membership – A. Campbell
An updated report will be presented at the AGM.
- 5.5.13 Update on Muir Creek – A. Campbell
No report
- 5.5.14 Update on SEAPARC and the JDF Parks Commission – K. Pungente, J. Charles
The Sooke Fine Arts Show is going ahead. SEPARC is trying to create a gathering place for teenagers in the Sooke Community Hall. Consideration is also being given to creating a new skateboard park.
John won't be at the JDF Parks Commission's upcoming meeting.

- 6. Adjournment 9:30pm
Moved: John Charles