

# Otter Point and Shirley Residents and Ratepayers Association

## Board Meeting Minutes

**Date:** October 18, 2010

**Time:** 7:30 pm

**Place:** SEAPARC Meeting Room

**Present:** Arnie Campbell, Sandy Barta, Fiona McDannold, Bob Phillips, Wayne Fritz, Brenda Mark, Erik James, Bob Dick, Bill Parke.

Welcome and Introductory Comments – Arnie Campbell: A. Campbell spoke about the recent passing of John Charles and his subsequent discussion with John Charles Jr.

1. Adoption of Agenda

Moved by Erik James,  
Seconded by Fiona McDannold,

**Approved** subject to adding agenda item "5.6 JDF Public Information Meeting".

2. Appointment of Recorder

Erik James was appointed.

3. Approval of the 20 September 2010 Board Meeting Minutes

Moved by Sandy Barta,  
Seconded by Bob Phillips,

**Approved** subject to:

- a. amending 6.16 to read "the Fire Protection Society of Shirley held a GM and reports the society is in good financial standing;
- b. amending 6.3 to read "7" vice "6"; and
- c. amending 6.5 to read "November 14" vice "October 14".

4. Old Business

4.1 Outstanding Correspondence: none outstanding

4.2 Correspondence Received: none received

4.3 Business Arising from Previous Meetings

4.3.1 Meeting With John Horgan and MoT Official–A. Campbell, F. McDannold:

A. Campbell indicated that Shirley Waterworks is pursuing legal action against the main contractor for roads and culverts damages arising from flooding in 2008.

Shirley Waterworks will be raising a Request for Information on the issue shortly.

Also discussed in the meeting was the lack of road line painting. The MoT representative stated that this is a result of previous work not yet being accepted by the Ministry. Once this has been resolved satisfactorily, then work will continue.

4.3.2 Western Forest Products Ltd. Update – A. Campbell:

A. Campbell reported that the WFP "land for sale" website shows no change since April/May. WFP has agreed to fund a study to determine the potential impacts of logging in the Shirley Waterworks watershed region. Also mentioned was that Steven Frasher has resigned as the CEO of WFP.

4.3.3 Update on the Otter Point Official Community Plan Review– A. Campbell:

Wayne Fritz indicated that nominations for the Citizens committee closed today, 18 October, at 1600hrs and that the initial meeting was set for next Monday 25 October.

A. Campbell stated that he was a member of the committee, but only as an individual citizen and not as an OPSRRA representative.

4.3.4 Presentation to the EDC About Circle Route Signage - A. Campbell

Heather Phillips had emailed A. Campbell with her concerns surrounding the viability

of a "drive by" sign. She recommended a "pull-over" sign, as other communities have done. Wayne Fritz indicated this had been discussed with the MoT representative. This option is possible, but has more requirements, such as safe ingress/egress points for traffic would be required. Options are still being developed. A. Campbell noted that this could likely be done in collaboration with the Circle Route initiative. Bob Dick spoke to the Jordan River sign, as an example. Photo's of this sign were passed around. A. Campbell sought approval to continue discussions with the EDC. All agreed. This meeting will take place 28 October in Sooke.

- 4.3.5 UBCM Vote on Four Year Term for Elected Representatives – A. Campbell  
A. Campbell reported that a close vote resulted in defeat of a proposed 4 year term for elected representatives. UBCM will now forward its recommendation to the Provincial Government. How they act upon the recommendations is yet to be seen. A discussion ensued as to the benefit of OPSRRA sending a letter to the Government in support of the UBCM recommendation. This idea was supported, and A. Campbell volunteered to author the draft.
- 4.3.6 Town Hall Meeting – A. Campbell  
A. Campbell distributed the posters. A discussion ensued as to the requirements of the meeting. In the end, it was agreed to have coffee. Fiona McDannold and Bob Phillips will arrive early to set up.
- 4.3.7 Fall Membership Meeting - A. Campbell:  
After a brief discussion, 28 November 2010 was set as the meeting date. A. Campbell indicated he will book the hall, put out a call for agenda items, and promulgate a draft agenda.

## 5. New Business

- 5.1 Director Vacancy – A. Campbell  
See agenda item 4.3.2.A. Campbell discussed options to fill the vacancy left by the late John Charles. A call for a volunteer to fill this position will go out in the next newsletter.
- 5.2 Meeting With Emergency Services Coordinator - A. Campbell  
A. Campbell indicated that this meeting arose from concerns surrounding a dam near Jordan River. After a brief discussion, it was agreed to invite the ESC, Mr. George O'Brian, to the next OPSRRA Directors meeting.
- 5.3 Governance Meeting – A. Campbell  
A. Campbell delivered a background on the conversation he had with Mike Hicks, Regional Director (RD). This was follow up to a verbal promise, made by the RD at a meeting held in the spring, to study governance options in the fall. There will be a meeting 25 October at 1400hrs to discuss the way ahead. After a brief discussion, it was agreed to produce a "backgrounder" for OPSRRA representatives attending this meeting summarizing the information to date on Governance study. A one page document will be prepared and available.
- 5.4 CRD Parks & Trails Open House -A. Campbell  
A CRD Parks & Trails Open House will be held Thursday 21 October from 1400-2000hrs at the Sooke Community Hall.
- 5.5 Update on Muir Creek – A. Campbell:  
A. Campbell indicated that Alanda Carver of the Muir Creek Protection Society had returned his calls. She indicated that she has concerns about recent flagging in the Muir Creek area. Murray Brandon of TimberWest has indicated that this is routine flagging that is undertaken periodically to mark the Timber West boundaries. Mr. Brandon indicated that there is no plan to log in the lower part of Muir Creek itself, but Timber West will conduct logging operations "further up". After a brief discussion, it was agreed upon that OPSRRA would like to be part of any future discussions that arise from this matter.
- 5.6 JDF Public Information Meeting - W. Fritz  
W. Fritz provided the background concerning seven Ender Ilkay properties. Two proposals have been put forward for a 200+ cabin/dwelling resort. Services (fire, water, etc.) for this

proposal were not included, and the proposal was tabled as a "Strata". LUC decided to have the proposal reviewed by external agencies and to hold a public information session. F. McDannold expressed concern that this proposal has the appearance of being preordained and of being 'pushed through". F. McDannold and W. Fritz recommended OPSRRA write to the RD, June Klaussen, Bob Lapham, and the JDF Planning Committee concerning the role of the developer in relation to these offices, and how the proposal is being communicated. All agreed to this initiative. W. Fritz and F. McDannold will draft the letter.

6. Updates on Responsibilities of Directors

6.1 Treasurer's Report – Bob Phillips

Nothing to report. A. Campbell indicated that he will be submitting a claim for costs incurred for web-domain renewal, etc.

6.2 Membership Report – Erik James

Nothing to report.

6.3 JDF Land Use Committee – Fiona McDannold, Wayne Fritz

A quick overview was given by F. McDannold. She indicated that LUC meeting were dominated by Land Use Variances, but nothing controversial had arisen.

6.4 Liaison with Regional Director – Arnie Campbell

Nothing new to report.

6.5 Liaison with Shirley – Brenda Mark, Fiona McDannold

The Shirley Craft fair will be held 14 November. CRD Parks will be holding a non-public meeting at the Shirley Hall 23 October. There will be a "Soup and Sandwich" event on 21 October. The Sherringham Lighthouse Preservation Society will be holding its AGM Saturday 23 October.

6.6 Liaison with MLA - Arnie Campbell

Nothing to report.

6.7 Strategic Vision – Wayne Fritz, Arnie Campbell

Nothing to report.

6.8 Governance Activities – Brenda Mark

Nothing to report.

6.9 Regional Sustainability Strategy Review – Wayne Fritz, Arnie Campbell, Bob Phillips

Nothing to report.

6.10 OPSRRA Website – Sandy Barta

A. Campbell requested the information for the Town Hall be posted.

6.11 OPSRRA Newsletter – Arnie Campbell

Nothing to report.

6.12 Publicity – Wayne Fritz

Nothing further to report.

6.13 Community Bulletin Boards – Bob Phillips

Nothing to report.

6.14 JDF Parks and Recreation Commission – Brenda Mark

Next meeting will be held 26 October at the CRD offices.

6.15 Otter Point Fire Department AGM – Arnie Campbell

Nothing to report.

6.16 Shirley Volunteer Fire Department AGM – Brenda Mark

Nothing to report.

6.17 Kemp Lake Waterworks District AGM – Wayne. Fritz, Bob Phillips

Nothing to report.

7. Date for Next Meeting

Monday, 15 November.

8. Adjournment

Brenda Mark moved adjournment at 21:32 hrs.