



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River
www.opsrra.ca

Directors' Meeting Minutes

Date: May 30, 2016

Time: 7:30 pm

Place: SEAPARC meeting room

Welcome and Introductory Comments – Marika Nagasaka. Two OPSRRA members were present as guests. Heather Phillips and Heather Maricle

1. Adoption of Agenda

Moved: Marika

Seconded: Sandy

Approved

2. Approval of the March 21, 2016 Board Meeting Minutes:

Moved: Marika

Seconded: Brenda

Approved

3. Correspondence

3.1 Outstanding Correspondence – none

3.2 Correspondence Received – email from the CRD approving the Grant in Aid for the community cleanup. A separate letter on the same topic was sent to Marika Nagasaka

4. Treasurer's Report–Brenda Mark

Total OPSRRA Assets for April 2016: \$2109.34. Increase in monies due to \$600 Grant in Aid for community cleanup. See attached report for more detailed information.

Moved : Brenda

Second: Bill

Approved

5. Membership Report – Sandy Barta

Total OPSRRA membership as of May 30, 2016 is 443. See attached report for more information

Moved: Sandy

Second: Marika

Approved

6. Business Arising from Previous Meetings

6.1 Dumping and Garbage – M. Nagasaka, D. Read, F. McDannold

Jan Tooms who organized the clean up sent a report by email. The community clean up was held on Earth Day, April 21, 2016 and was a great success. A CRC Community Clean Up grant of \$1000 was received.. As only \$300 of the grant money was used, the rest is available for cleanup related projects until the end of 2016. Jan is willing to organize a further clean up in the fall.

Jan and Don Brown of CRD Bylaw Services are working on more signage regarding reporting of dumping. It was questioned as to who would be paying for these signs. Brenda will follow up with Jan.

Sandy reported that there are some Facebook pages which deal with the dumping issues and there are posts on the Otter Point and Shirley Bulletin Boards.

6.2 Royal Roads Project

Brenda reported on the Royal Roads project. The students are working on the database and their summary of the new Water Act

The original plan was that the CRD would take over the database once complete, however they would only do this if the information was new. It appears that there is no new information, and it has been suggested that OPSRRA maintain the database in the future. The database would be automatically updated by the CRD and the province. Sandy will look into the logistics of doing this, discuss it with the students and report back to the board.

There will be a project progress report presentation on June 10. Sandy and Marika will attend. The final presentation of the project will be on August 26.

Debb told the board of a Fish and Wildlife Branch community grant which might be useful for OPSRRA in the future. She will send out the information on this grant.

6.3 Jordan River lands

Heather Phillips attended the meeting and discussed the possibility of using some of the land in the hamlet for a picnic site. Heather met with some members of the Jordan River community to discuss this idea. A proposal has been drafted by the community, however it is not clear who will be taking the leadership role in moving this idea forward. OPSRRA

will contact Mike Hicks and ask him to organize a public meeting regarding the future of the lands in the hamlet area of Jordan River.

7. New Business

7.1 Cloud storage of OPSRRA documents

Discussion regarding using Google account to store our documents. We will put aside time in a future meeting to have Sandy give us a workshop on how Google docs would work for this.

8. Updates on Responsibilities of Directors

8.1 LUC Meetings – Marika Nagasaka

No report

8.2 Liaison with Regional Director – Marika Nagasaka

Marika will contact Mike Hicks to ask him to set up a meeting regarding Jordan River.

8.3 Liaison with MLA – Marika Nagasaka

No report

8.4 Liaison with Shirley – Fiona McDannold, Brenda Mark

Shirley/JR OCP was discussed at an APC meeting on May 4. This discussion will continue on Wednesday, June 1, 2016.

8.5 Liaison with JR – Debb Read

Far Out Pizza has closed. The beach has been re-shored and the river dredged.

8.6 OPSRRA Newsletter – Marika Nagasaka,

Marika asked for input for the newsletter

8.7 OPSRRA On-line services: - S Barta

No report

8.8 Community Signage–

A request from a Jordan River OPSRRA member to have a Welcome to Jordan River sign made

9. Reports on Committees, Commissions etc:

9.1 Otter Point Fire Department–No report

9.2 Shirley Fire Department – Brenda Mark, Fiona McDannold- No report

9.3 Kemp Lake Waterworks District - No report.

9.4 Community Land Trust - Nothing to report

9.5 JDF Parks Commission – No report,

9.6 JDF Emergency Program – -No report

10. Date for next meeting: August 22, 2016

11. Adjournment: Debb, 9:25 pm

Monthly OPSRRA Treasurer's Report

May 2016 Report May 01 2016 - May 31 2016

Date	Balance Forward	Item	Withdrawal	Deposit	Balance	Closing Balance
Coast Community Chequing						
May 01 16	983.9				983.9	
May 31 16						983.9
High-Interest Business Savings Account						
May 01 16	987.71				987.71	
June 1 16		Interest Paid		0.27	987.98	
May 31 16						987.98
Total OPSRRA Banking Assets						1971.88
Petty Cash						
May 01 16	109.5				109.5	
May 27 16		Sooke Mirror Ad	32.93			
May 31 16						76.57
Paypal						
May 01 16	28.23				28.23	
May 31 16						28.23
Total OPSRRA Assets						2076.68

OPSRRA Membership Report: May 2016

May 30, 2016		Total to date	change since April 2016 report			
	Otter Point	318	-1			
	Shirley	81	0			
	Jordan River	24	2			
	Total Members	423	1			
	Associates	20	-2			
	TOTAL	443	-1			
	Non Members	11	0			