

Otter Point and Shirley Residents and Ratepayers Association Board Meeting Minutes

Date: February 18, 2013

Time: 7:30 pm

Place: The Studio, 3708 Otter Point Rd.

Present: Arnie Campbell, Marika Nagasaka, Erik James, Fiona McDannold, Caroline Larsen, Brenda Mark, Sandy Barta and Heather Phillips

Regrets: Bob Phillips

Welcome and Introductory Comments – Arnie Campbell

1. **Adoption of Agenda** (with the addition of 7.20 Community Forests – Arnie Campbell)

Moved by Brenda Mark

Seconded by Sandy Barta

2. **Appointment of Recorder**

Marika Nagasaka to be followed by Bob Phillips, Erik James, Fiona McDannold, Caroline Larsen, Brenda Mark and Sandy Barta.

3. **Approval of the January 7, 2012 Board Meeting Minutes**

Moved by Brenda Mark

Seconded by Fiona McDannold

4. **Correspondence**

4.1 **Outstanding Correspondence** – none

4.2 **Correspondence Received** – none

5. **Business Arising from Previous Meetings**

5.1 **Proposed Changes to OPSRRA Constitution** – 2 motions to be made at the AGM: #1 - propose to change the boundary to include JR

#2 - changes to schedule B and constitutional bylaws.

Discussion about whether or not we should change the name of OPSRRA if/when JR joins to include JR. Board agreed to check with membership about the idea of changing our name and if a name change is desired, then we'll encourage the membership to make suggestions.

Heather Phillips attended to help us work through proposed changes to Schedule B.

5.2 **OPSRRA Logo** – Caroline updated us on the work in progress. Board was supportive of Caroline continuing working away at it. Lighthouse with Sea Otter still in the running.

5.3 **Update on the Otter Point Official Community Plan Review** – Arnie checked with Planning Services about a date when the OCP Review would resume but hasn't heard back yet. Arnie and Elida Peers are working away at the historical appendix to the OCP.

- 5.4 **Update on JdF governance** – Arnie met with John Horgan, MLA and Regional Director Mike Hicks. The RD asked for a short letter outlining governance concerns. Directors supported Arnie sending the document he prepared to the RD.
- 5.5 **JdF Building Update** – Public hearing scheduled for March 4.
- 5.6 **OPSRRA Surveys**– Website has charts and graphs from the water survey. Community services survey only has 9 responses to date, will try to drum up more responses by sending out e-mail reminder.
- 5.7 **Membership meeting** – Directors felt it went well, with good input from membership.
- 5.8 **OPSRRA AGM/Nominations committee** – Tentative dates April 7 or April 21. Nominations committee working away at lining up candidates.
- 5.9 **OPSRRA signs** – Repair needed on Sandcut sign.
- 6. **New Business** – no new business
- 7. **Updates on Responsibilities of Directors**
 - 7.1 **Treasurer's Report** – Moved by Caroline, seconded by Erik
 - 7.2 **Membership Report** – OP 315, Shirley 70 = 385 Voting members + 22 Associate members for a total of 407 members
 - 7.3 **JdF Land Use Committee** – Fiona McDannold attended. Items on the agenda included rezoning for dog kennels in Otter Point, rezoning for the new JdF building in the Sooke Business Park, development variance permit for the height of an accessory building in Jordan River, several revisions to Bylaw 2040 including rezoning Camp Bernard in Otter Point and a change in zoning for a property in Shirley to bring in line with the surrounding properties. Heather Phillips elected vice chair of LUC. It was suggested by the Regional Director that the bylaw regarding the height of accessory suites should be rewritten.
 - 7.4 **Liaison with Regional Director** – no news
 - 7.5 **Liaison with Shirley** – Shirley Delicious hoping to open for end of the month. Shirley Boogie sold out of tickets but only 25 people attended.
 - 7.6 **Liaison with MLA** - Arnie met with John Horgan, talked about crown land in OP (18.6% of OP is Crown land), and that all is being held for First Nations treaty settlements and , how that might affect Otter Point.
 - 7.7 **Liaison with First Nations** – suggested to remove item, (Note: Bob recommends leaving it.) first
 - 7.8 **Liaison with Jordan River** – remove item because Bob and Leslie and no longer attending board meetings regularly
 - 7.9 **Governance Activities** – refer to 5.4
 - 7.10 **Regional Sustainability Strategy Review** – no news
 - 7.11 **OPSRRA Website** – up to date
 - 7.12 **OPSRRA Newsletter** – no news

- 7.13 **Publicity** – Marika will take brochures (and maybe display) to Sooke Seedy Sat and have at table if there's room.
 - 7.14 **Community Signage** – no news
 - 7.15 **JDF Parks and Recreation Commission** – Carpenter Rd park to have stairs and viewpoint. Fishboat Bay to have kiosk and signage. DeMamiel Park trail was damaged by an ATV.
 - 7.16 **Otter Point Fire Department**– no news
 - 7.17 **Shirley Volunteer Fire Department** – Gaming fund was used to buy new turnout gear. Fire commission meeting Feb 20th.
 - 7.18 **Kemp Lake Waterworks District** – Good turnout for 2 meetings. Issue came up with Taylor Place that the CRD has been adding suites without notifying Kemp Lake WD and therefore KLWD have not been receiving their hook up fees.
 - 7.19 **Liaison with Emergency Services** – Erik hasn't met with new director.
 - 7.20 **Community Forests** – Arnie Campbell. Group of 7-8 has been meeting weekly. Admirals house has been inspected, cost is prohibitive to renovate house. Group is working on constitution to form new Society. Actively looking for foundation with charitable tax status to partner with for fundraising efforts. Have submitted proposal for help developing a Financial Plan to RR University.
- 8. Date for **Next Meeting**: March 11 at the Studio
 - 9. **Adjourned** at 9:35 Moved by Fiona McDannold