

# Otter Point and Shirley Residents and Ratepayers Association Board Meeting Minutes

**Date:** March 11, 2013

**Time:** 7:30 pm

**Place:** The Studio, 3708 Otter Point Road

**Present:** Arnie Campbell, Marika Nagasaka, Fiona McDannold, Caroline Larsen,, Sandy Barta, Bob Phillips, Brooke Fader

**Regrets:** Erik James, Brenda Mark

**Welcome and Introductory Comments** – Fiona McDannold

## 1. Adoption of Agenda

**Moved** by M Nagasaka

**Seconded** by Caroline Larsen

## 2. Appointment of Recorder

Bob Phillips followed by E James, F McDannold, B Mark, S Barta and M. Nagasaka.

## 3. Approval of the February 18, 2013 Board Meeting Minutes

**Moved** by B Phillips

**Seconded** by S Barta

## 4. Correspondence

4.1 **Outstanding Correspondence** – none

### 4.2 Correspondence Received

Letter from Bob Lapham dated January 9, 2013

## 5. Business Arising

### 5.1 Proposed Changes to OPSRRA Constitution – Fiona McDannold

Fiona presented recommendations for changes to current draft : #16 quorum as 6 members and delete #26 (4). Motion to make these changes to the draft which will be available well before our AGM.

**Moved** by B Phillips

**Seconded** by M Nagasaka

### 5.2 OPSRRA Logo – Caroline Larsen.

Caroline presented a new version with a coastline motif and blue green colours. Discussion. Caroline will continue developing the logo.

### 5.3 Update on the Otter Point Official Community Plan Review – Bob Phillips.

The new draft is now done and available on line at the CRD website. The Draft will be reviewed by the Citizen OCP Review Committee at public meetings set for March 18 and 25 and April 2. All meetings at the Otter Point Fire Hall starting at 7.00 pm.

### 5.4 Update on JdF governance – Arnie Campbell

Arnie reported that a letter was sent as requested by Regional Director Hicks.

### 5.5 JdF Building Update – Arnie Campbell.

Arnie made a formal OPSRRA presentation at the meeting to rezone the Business Park to allow for a new JdF Admin Building noting the importance of the building

being local, cost neutral and providing our own community meeting place as the Fire Hall has limited viability.

**5.6 OPSRRA Survey in April – Arnie Campbell**

In the past, OPSRRA has met with candidates prior to the provincial election in order to present membership concerns. We do now have an ability to survey the membership as to their issues and concerns. Potential topic areas might be: governance, density, roads, parks, water and a new provincial Water Act, public transport, supporting local businesses, policing and bylaw enforcement , Emergency Services, Fire Protection.

**5.7 OPSRRA AGM/Nominations committee – Arnie Campbell**

Nominations Committee Report: F McDannold for President, B Phillips for V President and B Mark for Treasurer. Directors: S Barta, M Nagasaka, A Campbell, Brooke Fader. Director Nominee for Jordan River, if Constitution changed, is Chris Knoglinger.

Preparation plans and duties for April 7 AGM were completed.

**5.8 OPSRRA signs – Arnie Campbell**

Heather Phillips, Marika Nagasaka and Pat Tomkins are landscaping the welcome signs.

The sign at Sandcut Beach has sustained minor damage and will be repaired in drier times.

**6. New Business**

**6.1 Annual Update of Business Listings - F McDannold, M Nagasaka, S Barta**

Item tabled to next meeting

**6.2 T'Sou-ke First Nations Interim Treaty - Arnie Campbell**

Lots 40 and 41 on Broom Hill will go to T'Sou-ke Nation. The Band will have to pay taxes and conform with zoning. There may be other Crown Land areas in Otter Point transferred in future negotiations with other South Island First Nations.

**7. Updates on Responsibilities of Directors**

**7.1 Treasurer's Report – Bob Phillips**

Main Account Balance \$683.48 Community Account \$970.00 Petty Cash \$36.96  
Total OPSRRA Assets \$1690.44

**7.2 Membership Report – Arnie Campbell**

Otter Point 315 Shirley 70 Associates 24 Total 409 members

**7.3 JDF Land Use Committee – F McDannold, A Campbell, C Larsen**

Jordan River Rezoning, given new information and lengthy time lines, will go back to the APC and the CRD Planning and Protective Services Committee.

**7.4 Liaison with Regional Director – A Campbell**

The JdF 2013 Budget is done and will be posted on the JdF website

**7.5 Liaison with Shirley – F McDannold, B Mark**

Shirley Craft Fair is on March 17th. The Shirley Delicious Restaurant is now open.

APC met last week (first since 2011). Shirley Community Association meets March 13.

7.6 **Liaison with MLA** - A Campbell

nothing to report.

7.7 **Liaison with First Nations** – B Phillips

see 6.2 above.

7.8 **Governance Activities** – B Mark, F McDannold, A Campbell

No further reports from Ministry contacts.

7.9 **Regional Sustainability Strategy Review** – M Nagasaka, B Phillips

The RSS now has an easier electronic access: [sustainability.crd.bc.ca/](http://sustainability.crd.bc.ca/)

7.10 **OPSRRA Website** – S Barta

Some meeting minutes need to be posted. Graphs from the Water Surveys on line.

7.11 **OPSRRA Newsletter** – A Campbell, C Larsen, M Nagaska

Community Services Survey results are complete.

7.12 **Publicity** – A Campbell, M Nagasaka, C Larsen

no new reports.

7.13 **Community Signage** – B Phillips

no new reports

7.14 **JDF Parks and Recreation Commission** – B Mark

no new reports

7.15 **Otter Point Fire Department**– A Campbell C Larsen

no reports

7.16 **Shirley Volunteer Fire Department** – B Mark

no new reports

7.17 **Kemp Lake Waterworks District** – B Phillips

no new reports

7.18 **Liaison with Emergency Services** – E James

no new reports

7.19 **Community Forests** – A Campbell

Work continues on forming a Society and a creating a constitution. A joint project is being planned with Royal Roads University.

8. Date for **Next Meeting**: to be determined April 29th or May 6th

9. **Adjourned** at 9.30