

# Otter Point and Shirley Residents and Ratepayers Association Board Meeting Minutes

**Date:** May 6, 2013

**Time:** 7:30 pm

**Place:** SEAPARC Boardroom

**Directors Present:** Arnie Campbell, Sandy Barta, Fiona McDannold, Bob Phillips, Brenda Mark, Marika Nagasaka, Chris Knoglinger

**Regrets:** Brooke Fader

**Members present:** Caroline Larsen

Welcome and Introductory Comments – Fiona McDannold

## **1. Adoption of Agenda**

Moved by Marika Nagasaka

Seconded by Sandy Barta

Approved subject to adding to New Business 6.3 MainRoad and Ditches

## **2. Appointment of Recorder**

Brenda Mark was appointed

## **3. Approval of the March 11 2013 Board Meeting Minutes**

Moved by Bob Phillips

Seconded by Arnie Campbell

Approved

Approval of the April 7 2013 AGM Minutes

Moved by Arnie Campbell

Seconded by Bob Phillips

Approved

## **4. Correspondence**

4.1 Outstanding Correspondence – none

4.2 Correspondence Received – none

## **5. Business Arising from Previous Meetings**

5.1 Follow up to OPSRRA Constitution changes – F.McDannold, B Phillips. The official version is still a work in progress with one change. Bob will take it to the Companies Office when ready.

5.2 OPSRRA Logo – C. Larsen. Caroline presented five new versions of a logo. Possible name changes to include Jordan River were discussed. Sandy offered to help with the logo.

5.3 Update on the Otter Point Official Community Plan Review - B. Phillips. The OCP document was edited by Greg Whincup and Heather Phillips and has been referred out to agencies. It will come back to the community if there are concerns from the referral agencies. The OCP will then need to go to Public Hearing.

- 5.4 JdF Building Update – A. Campbell. There were 3 bids on the contract for the building in by the deadline. 2 were less than \$900,000.00. The design had to be scaled back to get it under that amount. Mike is hoping to get some federal gas money for green initiatives to cover the metal roof and geothermal heating. The building has a firm completion deadline of December 2013 . Mike will write a letter about the building for the OPSRRA newsletter.
- 5.5 Meetings with Provincial candidates – F. McDannold. Fiona, Arnie and Brenda met with John Horgan, the NDP candidate. Fiona and Marika met the Carlos Serra, the Green candidate. Fiona, Brenda Sandy and Chris will be meeting with Kerrie Reay, the Liberal candidate. The list of questions will be sent to all candidates ( see May Newsletter ).
- 5.6 OPSRRA June Survey – A. Campbell. Arnie proposed not posting a survey over the summer, and restart the surveys in September. He suggested a future survey could be a poll regarding the OPSRRA newsletter.
- 5.7 Annual update of Business Service listings – F. McDannold. Chris and Marika volunteered to update the 40 business listings on the OPSRRA website by the fall.

## **6. New Business**

- 6.1 Follow up to AGM item on Community Clean up – A. Campbell. If OPSRRA takes on the project to coordinate a community clean up a committee needs to be formed and contact with Timber West, Mainroad, Ministry of Highways made. The Adopt a Highway program was suggested. Arnie, Bob and Chris volunteered to be on the committee. The item is tabled until next meeting.

[A new item was added to New Business which will be 6.3 Jordan River Mine. 6.2 will be Mainroad and Ditches, 6.4 will be Assignment of Directors' Responsibilities]

- 6.2 MainRoad and Ditches – Bob Phillips. The deep ditches MainRoad has dug on either side of Kemp Lake Road are dangerous for vehicles and pedestrians, could contribute to muddying Kemp Lake with high runoff and destroy the habitat of various species. Bob is going to send pictures to Mike Hicks and Ryan Spillett, Acting Highways Operations Manager
- 6.3 Jordan River Mine – C. Knoglinger. Chris said the Jordan River mine is going to be reopened. The mine was for sale for \$2,400,000.00 and has been purchased. The cost of remediation of the mine and the contamination from previous mining is said to be about \$8,000,000.00. Copper prices are up and there is possibly 30 years of exploration in the mine. The mine is in the Rural Resource Lands and mining is a permitted use, but the application will require extensive environmental review.
- 6.4 Assignment of Director's Responsibilities – F McDannold. Responsibilities assigned as follows:
- Treasurer – Brenda Mark
  - Membership – Sandy Barta
  - LUC meetings – Brenda Mark, Fiona McDannold, Chris Knoglinger
  - Liaison with Regional Director – Fiona McDannold, Bob Phillips
  - Liaison with Shirley – Brenda Mark, Fiona McDannold
  - Liaison with MLA – Fiona McDannold

- Liaison with First Nations – Bob Phillips
- Governance Activities – Arnie Campbell, Fiona McDannold, Marika Nagasaka
- Regional Sustainability Strategy – Bob Phillips, Brooke Fader
- OPSRRA Website – Sandy Barta
- OPSRRA Newsletter - Arnie Campbell
- Publicity/Logo – Sandy Barta, Chris Knoglinger, Marika Nagasaka
- Community Signage – Bob Phillips, Arnie Campbell
- Parks and Recreation Commission – Chris Knoglinger
- Otter Point Fire Department – Arnie Campbell
- Shirley Fire Department – Brenda Mark, Fiona McDannold
- Kemp Lake Waterworks – Bob Phillips
- Emergency Services – deleted
- Community Forests – Arnie Campbell

## **7. Updates on Responsibilities of Directors**

- 7.1 Treasurer's Report – Bob submitted the Treasurer's Report. Bob reported a balance of \$738.00 in the Main Account, a balance of \$970.00 in the Community Account, \$16.96 in petty cash for total assets of \$1,724.96.
- 7.2 Membership Report – Arnie reported there is a total of 423 Members - 316 from Otter Point, 73 from Shirley and 34 Associate Members. There have been 3 new members since the AGM/
- 7.3 JDF Land Use Committee – Fiona reported on the April LUC Meeting. There were two re-zonings for dog kennels in Otter Point going to Public Hearing May 28. There was a presentation on the RGS to the LUC.
- 7.4 Liaison with Regional Director – nothing to report.
- 7.5 Liaison with Shirley – Fiona and Brenda reported the Shirley Market has started on Sundays.
- 7.6 Liaison with MLA – nothing to report
- 7.7 Liaison with First Nations – Bob reported that the treaty process is ongoing and that Chief Planes would like to meet with the OPSRRA Directors in a few months. Chief Planes also noted that the T'Souke Band is developing "partnerships" with Camp Barnard.
- 7.8 Governance Activities – nothing to report
- 7.9 Regional Sustainability Strategy Review – commented on in 7.3
- 7.10 OPSRRA Website – Sandy reported the website pages need to be updated and requested feedback on content.
- 7.11 OPSRRA Newsletter – Arnie requested the contact info for the 2 new directors for the Newsletter
- 7.12 Publicity/Logos – previously reported in 5.2

- 7.13 Community Signage– Bob reported that he and Murray are going to trim around the notice board signs. The names and emails of the OPSRRA officials on the signs need to be updated. Arnie reported he and Murray Tomkins will start to repair the damaged Welcome to Shirley sign next week.
- 7.14 JDF Parks and Recreation Commission – Brenda reported that Sid Jorna had provided an update on Parks. There has been a decrease in property assessments and rental revenue, which has affected planned parks and recreation expenditures. There will be a SEAPARC survey soon to determine support for various recreation programs and facilities. The Recreational Hiking Program, coordinated with JdF Community Trails Society has commenced with the first hike on April 6<sup>th</sup>.
- 7.15 Otter Point Fire Department– A Campbell
- 7.16 Shirley Volunteer Fire Department – Brenda and Fiona reported nothing new for the Fire Commission and the Fire Society. Active recruiting has resulted in a number of new firefighters joining the Department.
- 7.17 Kemp Lake Waterworks District – Bob reported on the AGM. There were issues about extension of CRD water to Kemp Lake Waterworks. The conclusion was that the Kemp Lake Waterworks Boundary predated the Otter Point OCP boundaries, so that the Kemp Lake Waterworks can receive CRD water. The waterworks will keep the old pumping station and water tanks.
- 7.18 Liaison with Emergency Services – none, deleted
- 7.19 Community Forests – Arnie reported that a society is being formed to attempt to acquire Admiral John Charles property as park/community forest. The society has a constitution, bylaws and the registered name will be JdF Community Lands Trust. There are enough initial directors for an AGM.

8. **Date for Next Meeting** – June 17 at 7:30 at Sooke Museum

9. **Adjournment**

Moved by Marika Nagasaka

Adjourned at 9:47 pm