

Otter Point and Shirley Residents and Ratepayers Association

Board Meeting Minutes

Date: October 29, 2013

Time: 7:35 pm

Place: SEAPARC Boardroom

Directors Present: Arnie Campbell, Sandy Barta, Fiona McDannold, Bob Phillips, Brenda Mark, Marika Nagasaka

Regrets: Brooke Fader, Chris Knoglinger

Welcome and Introductory Comments – Fiona McDannold

1. Adoption of Agenda

Moved: Marika

Seconded: Brenda

2. **Appointment of Recorder.** Sandy Barta.

Chris Knoglinger, Brooke Fader, Bob Phillips, Brenda Mark, Sandy Barta, Marika Nagasaka, Arnie Campbell

3. **Approval of the September 30, 2013 Board Meeting Minutes**

Moved: Arnie

Seconded: Marika

4. **Correspondence**

4.1. Outstanding Correspondence: letter to transit re Otter Point buses

Have not had a reply to the letter we sent asking why the buses were not running on time.

The Regional Director phoned Arnie and wanted to know about bus routes. Mike wants to find out if there will be increased taxes (household or gas), he wants to see service improved in the JdFEA and brought to areas presently not serviced.

4.2. Correspondence Received: None

5. **Business Arising from Previous Meetings**

5.1. OPSRRA Logo Follow-up/Website cleanup: F McDannold, S Barta

Sandy reported that she's added an events calendar, and updated wording to include Jordan River. Maps to come.

No work on the logo yet.

5.2. Litter Clean up: F. McDannold

Fiona emailed Mike; he feels that the sign on Blueberry Flats works for general littering, but it doesn't stop dumpers. He feels that a meeting with Mainroad and the RCMP would not be productive. He does have some money available (\$1000) if we have a concrete plan. He does support a litter clean up rather than a "garbage day". We can see if it's a topic at the Town Hall Meeting.

Arnie noticed a large dump of asphalt and asphalt shingles, with some garbage bags mixed in, on a lot in the Sooke Business Park. He emailed CRD Planning Department, the Otter Point Fire Department and the Kemp Lake Water District. The CRD is aware of this and it is an allowable use. They are non-compliant in two areas: it must be covered

and it must have security fencing. It is compliant with CRD Zoning, but is it compliant with current environmental requirements.

5.3. Age Friendly and William Simmons Park: F McDannold, Brenda Mark

Our suggestion for age-friendly improvements did not meet funding requirements.

The CRD is going to clear the site, but not develop for the time being as they want to consult with the community regarding trails, parking, etc. We would like an outhouse and seeing the park used as a venue.

5.4. Water Questions and WFP Mapping: B Mark, A Campbell

Brenda reported that a CRD email request for mapping was never followed up on. She got in touch with CRD Mapping and asked if the mapping was suitable and there seems to be no problem with it. With the Shirley/Jordan River OCP coming up, she emailed June asking if they were interested in the resource, and asked if they had current contacts at WFP. June emailed saying that she will follow up.

5.5. New BC Water Sustainability Act: B Phillips

Our membership is interested in water licenses, runoff, wells, etc. Bob is very pleased with the website that is requesting public input. He reported on well registration requirements, water sustainability. We could ask our membership if they want stricter well requirements and protection. The Province may leave well requirements for the local area planning. This can be a topic at the Town Hall Meeting.

Arnie reported that our Regional Director informed him that he changed his mind about allowing sewage sludge to be spread on forest lands in the JDFA.

6. New Business

6.1. OPSRRA participation in Shirley/Jordan River OCP: F. McDannold, A. Campbell

The OCP Review now has its Terms of Reference posted and the call for volunteers has been mailed to all residents. Fiona reported that the LUC meeting was not very well attended, and brought up concerns about the number of meetings, conflict of interest, the number of community members required, etc. The initial meeting is on November 20, the November 27 meeting is cancelled.

We will be a referral entity. We should have an OPSRRA presence, but it will be a major time commitment for one individual, and try to have an OPSRRA member at the meetings. We will see how the process progresses. There are several Directors who are interested.

6.2. St. Clair Painting: Brenda Mark

Mary Brown salvaged a St. Clair's painting from the park clean up and our community presented it to the CRD. It would be appropriate to display the painting in the new Services Building. We would also like to see art from local artists displayed in the new building. Brenda will write a letter to ask that it be displayed to honour St. Clair.

6.3. Future of Newsletter/Surveys: Arnie Campbell

Arnie finds it too difficult to do both the newsletter and the surveys. He would like to see someone take over the surveys.

OPSRRA can take the lead and different individuals can take ownership of topics that interest them. Sandy can provide support. Bob will prepare the next survey on the new Water Act.

Marika is interested in learning how to do the newsletter, but can't commit right now.

6.4. Request from South Island Water: Arnie Campbell, F McDannold

Request from Mike Hicks regarding South Island Water: Juan de Fuca Water Commission no longer allows South Island Water to take water from convenient water hydrants. Mike is making a presentation requesting that the company be allowed to continue as they have been and he asked us to write a letter on behalf of our community members who rely on water delivery. Kemp Lake Water can't resell their water.

We will write a letter on behalf of our communities who, for whatever reasons, depend on water delivery. In fairness, the CRD should make water available at a reasonable cost. Arnie and Fiona will compose the letter.

6.5. Town Hall meeting

November 24 at the Otter Point Fire Hall, 2:00 to 4:30.

Posters ready to post on the notice boards, Shirley, Jordan River and local stores.

Brenda, Sandy, Marika and Fiona can bake. Marika will bring tea. Bob will bring coffee, milk and sugar. Arnie can bring some juice.

Brenda and Sandy will do the membership.

Fiona will be the chair and moderator.

Arnie will make sure the hall is set up.

Road signs, no ad in Sooke Mirror. Arnie will send a notice by email. Sandy will make sure it's posted to Facebook.

Thank you gifts: gift certificates from Kemp Lake Store and Shirley Delicious (Bob and Fiona).

Sandy will bring membership information. Arnie will supply the table.

Brenda will bring a float from petty cash.

Arnie will bring an area map.

Agenda:

Short speeches, no set topics, then questions from the floor, then summary.
4:00 to 4:30, chat with attendees.

7. Updates on Responsibilities of Directors

7.1. Treasurer's Report: Brenda Mark

SEPTEMBER 1 TO SEPTEMBER 31 2013	
COAST COMMUNITY CHEQUING	
Balance Forward	\$1,577.68
Withdrawals	
transfer out to High-Interest Savings	\$970.00
Deposits	\$0.00
Interest Paid	\$0.01
Closing Balance	\$607.69
HIGH-INTEREST NO-FEE BUSINESS SAVINGS	
Balance Forward	\$0.00
Transfer In	\$970.00
Withdrawals	\$0.00
Deposits	\$0.00
Interest	\$0.56
Closing Balance	\$970.56
TOTAL BANK ASSETS	
Chequing/Savings	\$1,578.25
PETTY CASH (no activity)	\$16.96
TOTAL ASSETS	\$1,595.21

A cheque for the membership fee of \$5.00 was deposited October 29 and will be reflected on the next statement

Moved: Brenda

Seconded: Bob

7.2. Membership Report: Sandy Barta

No change from last report.

7.3. LUC Meetings: Brenda Mark, F McDannold, Chris Knoglinger

OCP reported above.

7.4. Liaison with Regional Director: Fiona McDannold & Bob Phillips

Reported above

7.5. Liaison with Shirley: Brenda Mark, Fiona McDannold

November 10, Shirley craft fair.

7.6. Liaison with MLA: Fiona McDannold

The Langford community office has moved.

7.7.Liaison with First Nations: Bob Phillips

Nothing to report

7.8.Governance Activities: A Campbell, M Nagasaka, F McDannold

Nothing to report

7.9.Regional Sustainability Strategy Review: Bob Phillips, Brooke Fader

Nothing to report

7.10.OPSRRA Website: Sandy Barta

Discussed above

7.11.OPSRRA Newsletter: Arnie Campbell,

Newsletter to go out Friday afternoon.

7.12.Publicity/Logo: S Barta, C Knoglinger, M Nagasaka

Nothing to report

7.13.Community Signage: Bob Phillips, Arnie Campbell

Contact information updated, signs cleaned.

7.14. JDF Parks and Recreation Commission: Chris Knoglinger

Call for commissioners published

7.15.Otter Point Fire Department: Arnie Campbell

Commission AGM will be at 7:30 on November 12. Arnie will be there.

7.16.Shirley Volunteer Fire Department: Brenda Mark, Fiona McDannold

Shirley Fire Society: the Society did not meet in October. The next meeting is December 8, 2013 at 2:00pm to elect five Directors.

Fire Department: the Department has lost two members and now has 13 members. There were no callouts since the September report.

Fire Commission: the Commission met October 16, 2013. Proposed funding and planning for a future new fire hall were discussed and a survey will be sent to residents regarding increasing the requisition for the capital reserve fund. A new duty vehicle is budgeted for but not yet purchased. The Commission AGM is November 17, 2013 at 2:00 pm when Commissioners for three 2-year and one 1-year terms will be elected.

7.17.Kemp Lake Waterworks District: Bob Phillips

Nothing happening. Were to go to CRD Water, but that meeting was cancelled; they need an agreement in place before they can do anything. Are going to the JdF Water Commission meeting

7.18.Community Forests: A. Campbell

November 16 they will have a visioning meeting to do a small workshop to get ready for a fund raising campaign.

7.19.Liaison with Jordan River: C Knoglinger

Fiona reported that there was an email regarding the campsite sent to CRD Parks. Some information can go into the newsletter about the Park.

8.Date for Next Meeting

December 2, 2013

9.Adjournment

9:50 PM, **Moved** by Marika.