



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River

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Board Meeting Minutes

Date: June 16 2014

Time: 7:30 pm

Place: JDF Services Building Meeting Room

Directors Present: Fiona McDannold, Brenda Mark, Debb Read, Sandy Barta, Marika Nagasaka

Welcome and Introductory Comments – Fiona McDannold

1 Adoption of Agenda

Moved: Marika

Second: Fiona

Approved subject to the addition of **Item 8. Reports on Other Organizations and Committees** after Item 7.19, deletion of 7.7, 7.8,7.9,7.12 from **Item 7. Updates on Responsibilities of Directors** with subsequent renumbering of sections of Item 7.

2 Appointment of Recorder:

Brenda Mark followed by Marika Nagasaka, Debb Read, Sandy Barta

3 Approval of Minutes:

April 14, 2014 Board Meeting Minutes:

Moved: Sandy

Second: Marika

Approved: Subject to changing the wording in the comment after 7.19 to read “to discuss other commissions”

4 Correspondence

4.1 Outstanding Correspondence – none

4.2 Correspondence Received

letter received from BC Registry Service will be discussed in New Business 6.1

5 Business Arising from Previous Meetings

5.1 OPSRRA Website/PayPal/ F McDannold, S Barta

The PayPal account is set up and Sandy will put it on the website and make a link.

5.2 OPSRRA Survey - S Barta

Topic for a September Newsletter survey was discussed, garbage dumping and effects on wildlife suggested as a possibility.

5.3 Dumping and Garbage – M. Nagasaka

Marika reported that she was still waiting for a response from the CRD regarding the question of a clean-up process for Demamiel Creek where dumping has occurred. Deb will also follow up with the Conservation Office regarding the problem.

5.4 Shirley Jordan River OCP – M. Nagasaka

Brenda reported on the June 11 OCP Review Committee Meeting:

The Shirley/Jordan River OCP Review Citizens' Committee met for Meeting # 8 on June 11 2014 at 7PM at the Shirley Community Hall. Present were planners Emma Taylor, Tracy Olsen, 7 Committee members and 1 member of the public.

Re: **Agenda Item 4 – Status of Any Action Items**, the Committee was told that shoreline mapping was available from the province but has not been obtained yet.

Re: **Agenda Item 5 – Completion of Items from Previous Agenda**, Development Permit Area No.1 – Steep Slopes and Development Permit Area No. 5 Commercial Development Areas were reviewed.

The Water Theme Policy was reviewed. Emma Taylor gave a very thorough explanation of the new Water Sustainability Act and there was discussion of this. The Committee agreed that the OCP should reflect the importance and need for a Watershed Management Plan with aquifers identified. There should then be Aquifer Development Permit Areas in the new OCP. The Committee also felt that a local advisory board for water issues be established.

The next meeting is June 25 2014, 7PM at Shirley Community Hall and the theme will be Settlement.

6 New Business

6.1 Registrar of Societies rejection of our constitution change – F. McDannold

The Registrar of Societies rejected the proposed change to OPSRRA's so it will be resubmitted to the Registrar changing the wording "members of OPSRRA" to "members of Otter Point and Shirley Ratepayers and Residents Association."

6.2 Newsletter & distribution issues – S Barta, M. Nagasaka

Using Mail Chimp for the newsletter was successful, with 115 members opening the newsletter. 52.8 % opened it, 29.4% clicked to the newsletter. On July 1 2014 anti-spam legislation comes into effect, and Mail Chimp will automatically give people the option to unsubscribe.

7 Updates on Responsibilities of Directors

7.1 Treasurer's Report –Brenda Mark

May Report Chequing/Savings:

| | |
|-------------------|------------|
| Deposits | \$1.00 |
| Withdrawals | \$75.00 |
| Total Bank Assets | \$1,659.84 |

March Report Petty Cash:

| | |
|-------------------------|----------|
| Deposits | \$0.00 |
| Withdrawals | \$9.35 |
| Total Petty Cash Assets | \$105.01 |

Total May OPSRRA Assets: \$1764.85

June Report Chequing/Savings:

| | |
|-------------------|------------|
| Deposits | \$0.62 |
| Withdrawals | \$0.00 |
| Total Bank Assets | \$1,660.46 |

June Report Petty Cash:

| | |
|-------------------|----------|
| Deposits | \$0.00 |
| Withdrawals | \$0.00 |
| Total Bank Assets | \$105.01 |

Total April OPSRRA Assets: \$1765.47

Moved: Brenda

Seconded: Marika

Approved

- 7.2 Membership Report – Sandy Barta
No change in membership from the AGM report. Volunteer organizations can post on the Sooke Regional Volunteer Association website and a link can be added.
- 7.3 LUC Meetings – Brenda Mark , F McDannold,
Nothing to report
- 7.4 Liaison with Regional Director – Fiona McDannold
Nothing to report.
- 7.5 Liaison with Shirley – Brenda Mark, Fiona McDannold
Sandcut Beach is now included in the Parkwatch Program. Marika will contact Lev Alexander for a report on Parkwatch for the newsletter.
- 7.6 Liaison with MLA – Fiona McDannold
Nothing to report.
- 7.7 OPSRRA On line Services – Sandy Barta
Mail Chimp already reported in 6.2
- 7.8 OPSRRA Newsletter – Marika Nagasaka
Marika is working on the newsletter.
- 7.9 Publicity/Logo – S Barta, , M Nagasaka
Logo done. Put Publicity under new business as necessary.
- 7.10 Community Signage
Bob and Arnie have cleaned up the Otter Point notice boards.

7.11 JDF Parks and Recreation Commission

Add to the new Item 8

7.12 Otter Point Fire Department

Add to the new Item 8.

7.13 Shirley Volunteer Fire Department

Add to the new Item 8.

7.14 Kemp Lake Waterworks District

Add to the new Item 8.

7.15 Community Forests

Add to the new item 8.

7.16 Liaison with Jordan River – Debb Read

The No Shooting sign on Fore Bay Road has disappeared. There is now a No Shooting sign on North Main. Suggestion was made of meeting with the new Staff Sargent regarding the shooting and other problems in Otter Point, Shirley and Jordan River. Debb is looking into what Bylaws JDFEA has regarding requirements of keeping chickens.

8 Reports on Other Organizations and Committees

Nothing to report

9 Date for Next Meeting

A Monday in September, TBA

10 Adjournment

Adjourned by Sandy at 2100 hrs.