



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River

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Directors' Meeting Minutes

Date: February 2, 2015

Time: 7:30 pm

Place: SEAPARC meeting room

Welcome and Introductory Comments – Fiona McDannold
Welcome to LauRa and Bill, guests.

1. **Adoption of Agenda**
2. **Appointment of Recorder**
Sandy Barta, Brenda Mark, Marika Nagasaka, Debb Read
3. **Approval of the December 1, 2014 Board Meeting Minutes**
Change 10.2 to read “see newsletter”
 Moved: Brenda
 Seconded: Marika
4. **Correspondence**
 - 4.1 Outstanding Correspondence – none
 - 4.2 Correspondence Received – none
5. **Treasurer's Report**–Brenda Mark

December 2014 Chequing/Savings:

Deposits	\$0.00
Withdrawals	\$0.00
Interest Paid	\$0.62
Total Bank Balance	\$1,639.74

December 2014 Petty Cash:

Withdrawals	\$19.95
Balance	\$135.30

December 2014 Paypal:

Balance	\$9.41
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Total OPSRRRA Assets December 2014: \$1784.45

January 2015 Chequing/Savings:

Deposits \$0.00
Withdrawals \$0.00
Interest Paid \$0.62
Total Bank Balance \$1,640.35

January 2015 Petty Cash:

Withdrawals \$26.25
Balance \$109.05

January 2015 Paypal:

Balance \$9.41

Total OPSRRA Assets January 2014: \$1758.81

Moved: Brenda
Seconded: Marika
Approved

6. Membership Report – Sandy Barta

February 2, 2015	Total to date	change since December report
Otter Point	315	0
Shirley	75	1
Jordan River	21	0
Total Members	411	1
Associates	21	0
TOTAL	432	1
Non Members	11	0

Moved: Sandy
Seconded: Brenda
Approved

7. Business Arising from Previous Meetings

- 7.1 OPSRRA Survey - S Barta, D Read
Possible survey on dumping in the future
- 7.2 Dumping and Garbage – M. Nagasaka, D. Read
Marika talked to the bylaw officer about dumping. Marika asked for maps to mark up.

Debb wrote the JDFEA Regional Director if OPSRRA could apply for a grant to get involved with students. We have permission to apply for funding. Debb is trying to find a student group to approach to identify dumping sites, and to work on solutions.

7.3 Shirley Jordan River OCP – F. M B Mark

Last meeting December 12, 2014. Discussed composting facility, the Jordan River Dam, RV parks, strata subdivisions, report on community workshop recommendations, Rural A zoning. Meeting to review the draft OCP at the end of January postponed.

7.4 CFAF interview – M Nagasaka

Thanks to Marika for her excellent interview.

7.5 Jordan River shooting concerns –, D Read

The current hunting boundaries in Jordan River and Shirley so people are concerned about shooting near the residential areas. Debb has worked on a map defined by landmarks so that hunters can recognize the boundaries.

The next step is to send out letters to stake holders and organizations asking for support.

Motion: That OPSRRA will support the hunting boundary initiative in Jordan River and Shirley.

Moved: Debb

Seconded: Sandy

Approved

7.6 Food Scraps ban & composting facility followup – F McDannold

The composting facility application was withdrawn.

Fiona is trying the bokashi. So far, it's working.

8. New Business

8.1 AGM planning – F McDannold

Date: March 29, at the Shirley Community Hall, 2:00 pm

Elections: Fiona and Debb are stepping down.

We reviewed our duties and projects, and how we might be able to function with small numbers on the board.

8.2 Membership dues and PayPal – F McDannold, S Barta

Paypal requires that we have a minimum balance. Marika will put a note in the newsletter that people can also make donations through Paypal.

9. Updates on Responsibilities of Directors

9.1 LUC Meetings – Brenda Mark , F McDannold, M Nagasaka

There were boundary issues in Fishboat Bay, but these were resolved.

9.2 Liaison with Regional Director – Fiona McDannold

Nothing to report.

9.3 Liaison with Shirley – Brenda Mark, Fiona McDannold

Shirley Delicious is going to expand. The Breakers in Jordan River will never open.

- 9.4 Liaison with MLA – Fiona McDannold
Nothing to report.
- 9.5 OPSRRA On-line Services – Sandy Barta
We've had a “like” on Facebook. Our Mailchimp open rate is very good.
- 9.6 OPSRRA Newsletter – Marika Nagasaka,
Marika is starting work on the next newsletter and is gathering articles.
Next deadline is February 24.
- 9.7 Community Signage–
Marika will ask Arnie if he is willing to continue
- 9.8 Liaison with Jordan River - Debb Read
CRD is shoring up the parking lot. A number of companies have contributed materials such as rip rap. There is no overnight camping; they are informing people about the potential for danger.

10. Reports on Committees, Commissions etc:

- 10.1 Otter Point Fire Department–
Nothing to report
- 10.2 Shirley Fire Department – Brenda Mark, Fiona McDannold
Fiona gave a short report. The Fire Department is no longer eligible for Gaming Grants.
- 10.3 Kemp Lake Waterworks District
Report in the OPSRRA newsletter and in the Sooke Mirror newspaper.
- 10.4 Community Forests – report from A Campbell
Arnie sent in a report. They will be meeting February 19, 2015.
- 10.5 JDF Parks Commission – report from M Kimmel
William Simmons open house went well. Lake access and fishing were top priorities. There will be a clean-up of the invasive yellow flags.

11. Date for next meeting: the AGM

12. Adjournment: Marika, 9:21 pm