



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River
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Directors' Meeting Minutes

Date: April 13, 2015

Time: 7:30 pm

Place: SEAPARC meeting room

Welcome and Introductory Comments – Marika Nagaska

1. **Adoption of Agenda**
2. **Approval of the February 2, 2015 Board Meeting Minutes**
 - Moved:** Sandy
 - Seconded:** LauRa
3. **Correspondence**
 - 3.1 Outstanding Correspondence – none
 - 3.2 Correspondence Received – none
4. **Treasurer's Report**–Brenda Mark

February 2015 Chequing/Savings:

Deposits	\$0.00
Withdrawals	\$0.00
Interest Paid	\$0.62
Total Bank Balance	\$1,640.80

February 2015 Petty Cash:

Withdrawals	no activity
Balance	\$109.05

February 201 Paypal:

Balance	\$9.41
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Total OPSRRA Assets February 2015: \$1759.26

March 2015 Chequing/Savings:

Deposits	\$0.00
Withdrawals	\$0.00
Interest Paid	\$0.50
Total Bank Balance	\$1,641.30

March 2015 Petty Cash:

Withdrawals \$43.84
Deposits \$131.95
Balance \$197.16

March 2015 Paypal:

Balance \$9.41

Total OPSRRA Assets March 2015: \$1847.87

Moved: Brenda

Seconded: Marika

Approved

5. Membership Report – Sandy Barta

February 2, 2015	Total to date	change since February report
Otter Point	321	6
Shirley	73	0
Jordan River	21	0
Total Members	415	4
Associates	21	0
TOTAL	436	4
Non Members	11	0

Moved: Sandy

Seconded: LauRa

Approved

6. Business Arising from Previous Meetings

6.1 OPSRRA Survey - S Barta, D Read

Discussion regarding survey on dumping in order to assess level of concern by the larger community. Questions to include: is government doing enough? Who should fund clean ups? Who is responsible? Are signs of any use? Should the media be involved? LauRa and Sandy will draft some survey questions and circulate to directors.

6.2 Dumping and Garbage – M. Nagasaka, D. Read

Debb reported on progress of Grant in Aid. OPSSRA was only able to receive \$600 which will be put towards the bussing costs for EMCS to clean up Muir Creek.

In order to raise the profile of the dumping issue, it was suggested to have a regular feature in the newsletter and on the website regarding this issue. Also suggested to post information and photos on the OPSRRA FaceBook page and the the Otter Point and Shirley bulletin boards.

Marika requested that directors come to the next meeting with suggestions for a plan for a project on the dumping problem. Once we have a plan, we will apply for a further Grant in Aid.

6.3 Shirley Jordan River OCP – F McDannold. B Mark

Next meeting is April 22, 2015. Draft #3 of the OCP will be discussed. There will be a community Open House at the Shirley Hall on Saturday, May 9 at 2 pm.

Concern was expressed that once the OCP is finished, that there needs to be a plan to revise zoning bylaw 2040 so it is compliant with the new OCP.

6.4 Jordan River shooting concerns – D Read

The initiative to amend the shooting boundaries in Jordan River is progressing slowly. Letters have been sent to stakeholders and other organizations and some replies have been received.

John Horgan's office has been contacted and will coordinate the request for the change in boundaries and will take the request to the Ministry of the Environment on behalf of OPSRRA and the residents of Jordan River.

Debb is following up on the letters. An item will go into the May newsletter asking for residents of Jordan River to write in support of the initiative.

7. New Business

7.1 Bank Account: B Mark

Brenda reported on the monies in our savings account. There is consensus that this money should be used for some useful purpose. Suggestion is to use to match grant funds. She asked for other ideas

Motion: to keep \$100 in petty cash and move the rest of the cash to the High Interest Savings account.

Moved; Brenda

Second: Marika

Approved

7.2 Leech Watershed Open House – M Nagaska

Marika reported that there will be an Open House on the proposal to close the Leech Watershed on Thursday, April 16, 2015 at the JDF Services Building. Bill, LauRa and Brenda will plan to attend and report back to the directors. Marika will circulate the letters which OPSRRA has written in the past in regard to the watershed.

7.3 Soils Amendment Bylaw: - B Mark

The CRD is proposing to amend the Soils Removal Bylaw to cut the fees for soil removal permits. Brenda outlined the history of the bylaw.

Concern was expressed over whether it is appropriate to drop the fees. Brenda will be doing some research into what other municipalities charge for these fees and will draft a letter to be sent to the Land Use Committee outlining OPSRRA concerns.

7.4 Non-member advertising – M Nagasaka

Discussion regarding policy around non-member advertising. Currently non-members can advertise in the newsletter and website for a “suitable donation” Sandy will add wording saying we will have the right to refuse advertising.

7.5 Director’s responsibilities – M Nagasaka

Marika went over the list of responsibilities and asked directors to choose areas which they were willing to take on.

8. Updates on Responsibilities of Directors

8.1 LUC Meetings – Marika Nagasaka

Marika will send out the LUC information each month

8.2 Liaison with Regional Director – Marika Nagasaka

Nothing to report.

8.3 Liaison with MLA – Marika Nagasaka

Nothing to report

8.4 Liaison with Shirley – Fiona McDannold, Brenda Mark

Shirley Fire Protection Society meeting, Tuesday, April 14, 2015

8.5 Liaison with JR – Debb Read

The Breakers restaurant is being renovated. The Point at the beach at Jordan River has been shored up with the assistance of the CRD, Queesto and other agencies.

8.6 OPSRRA Newsletter – Marika Nagasaka,

Marika is starting work on the next newsletter and is gathering articles. Next deadline is February 24.

8.7 OPSRRA On-line services: - S Barta

There are now 49 likes on FaceBook. Everything else is up to date

8.8 Community Signage–

The contact information at the top of the Otter Point signs needs to be updated. Sandy will take care of this

9. Reports on Committees, Commissions etc:

9.1 Otter Point Fire Department–

Nothing to report

9.2 Shirley Fire Department – Brenda Mark, Fiona McDannold

Nothing to report.

9.3 Kemp Lake Waterworks District

Bob Phillips to be contacted prior to setting the agenda

9.4 Community Forests – report from A Campbell

Will be meeting with TimberWest regarding plans for Muir Creek. Also will be presenting a report to JdFEA Parks and Rec. Advisory Commission on April 28.

9.5 JDF Parks Commission – report from M Kimmel

The March meeting was cancelled due to lack of a quorum.

9.6 JDF Emergency Program – L Barker

No report

10. Date for next meeting: June, date tba

11. Adjournment: Sandy 9:32 pm