



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River

www.opsrra.ca

Directors' Meeting Minutes

Date: February 15, 2016

Time: 7:30 pm

Place: SEAPARC meeting room

Welcome and Introductory Comments – Marika Nagasaka

1. Adoption of Agenda

Moved: Bill

Seconded: Sandy

Approved

2. Approval of the January 25, 2016 Board Meeting Minutes:

Moved: Marika

Seconded: Brenda

Approved

3. Correspondence

3.1 Outstanding Correspondence – none

3.2 Correspondence Received – email from BC Hydro in response to OPSRRA letter regarding disposition of JR lands, see item 6.5

4. Treasurer's Report–Brenda Mark

Total OPSRRA Assets for January 2016: \$1806.66 See attached report for more detailed information.

Moved : Brenda

Second: Marika

Approved

5. Membership Report – Sandy Barta

Total OPSRRA membership as of Feb 15, 2016 is 441. There are 2 more new members from Shirley not yet added to the list. See attached report for more information

Moved: Sandy

Second: Bill

Approved

6. Business Arising from Previous Meetings

6.1 OPSRRA Survey - S Barta, D Read

It was suggested that the Royal Roads students may need a survey of some sort done to facilitate their project. Also, a potential survey topic may come up at the AGM.

6.2 Dumping and Garbage – M. Nagasaka, D. Read, F. McDannold

Bill discussed his report on the locations of the 12 No Dumping signs and other dumping issues. The report will be circulated to OPSRRA members through the newsletter as well as to the Sooke Mirror and to the Sooke Pocket News. Debb will take care of making the media aware of the report. Sandy will post to the OPSRRA Facebook page.

Debb will contact Jan Tooms re his plans for a potential clean up of the dump sites. Debb also reported on a Nanaimo group who is petitioning Nanaimo council for some commitment on taking responsibility for cleaning up dump sites in their area.

6.3 Royal Roads Project

Brenda reported on the progress of the project to date. Marika and Brenda, along with OPSRRA member Gerard LeBlanc, met with Mike Hicks and Ian Lawrence from JdF Planning to discuss the project and to ask for a grant to cover some expenses required for the project. Mike Hicks agreed to a \$600 grant and Marika will follow up with a grant application. The budget for the project has been raised to \$750, OPSRRA will provide \$200, with the rest coming from the grant. Details of the project will be finalized by the end of February. It was noted that the work plan must include field visits.

Gerard LeBlanc met with Ken Johansson, Senior GPS Administrator with the CRD. The CRD is very interested in the project and has provided GPS guidelines for the database.

6.4 Water Advisory Board

Marika reported that she has not been appointed to the Water Advisory Board.

6.5 BC Hydro letter re Jordan River lands

OPSRRA received a reply to their email regarding the disposition of the lands in the hamlet of Jordan River. It was decided that a follow up letter to be sent to BC Hydro requesting clarification on the type of use the lands are to be sold for. As well the letter will request that community input be a priority for Hydro in determining the future of the lands.

7. New Business

7.1 OPSRRA AGM Planning

Date will be Sunday, April 17, 2 pm at the Otter Point Fire Hall. Brenda will look after the ad in the Mirror. Email notification will go out through the membership list and the newsletter as well as through the Shirley/JR email

list. Sandy will post the meeting notice on Facebook. Marika asked the current board if they will stay on. There are 2 potential new board members. Mike Hicks will be invited to attend and conduct the election. John Horgan will also be invited.

7.2 Reimbursement of expenses

Bill suggested that out of pocket expenses for directors should be reimbursed. There was discussion about the amount to be paid for mileage as well as the dollar amount which would need a motion from the directors.

Motion: to approve a mileage rate of \$.50 per kilometer for OPSRRA business outside of regular meetings

Moved: Bill

Second: Debb

Approved

Motion: The maximum amount of expenditure which can be reimbursed without board approval is \$50.

Moved: Debb

Second: Bill

Approved

8. Updates on Responsibilities of Directors

8.1 LUC Meetings – Marika Nagasaka

No report

8.2 Liaison with Regional Director – Marika Nagasaka

Marika and Brenda met with Mr Hicks regarding the grant for the Royal Roads Project.

8.3 Liaison with MLA – Marika Nagasaka

John Horgan will be invited to the AGM

8.4 Liaison with Shirley – Fiona McDannold, Brenda Mark

Nothing to report.

8.5 Liaison with JR – Debb Read

Debb has written to the province regarding a decision on the No Shooting Zone change. There is more interest in OPSRRA from Jordan River residents.

8.6 OPSRRA Newsletter – Marika Nagasaka,

Nothing to report

8.7 OPSRRA On-line services: - S Barta

Sandy requested a person to be a co-administrator with her for the Facebook page. Debb will do this.

8.8 Community Signage–

Broken notice boards have been fixed. Fiona to contact Tony at Sooke Signs re new OPSRRA signs for AGM etc. Perhaps ask Bob Phillips if he will construct a new sign board. OPSRRA will reimburse for expenses.

9. Reports on Committees, Commissions etc:

9.1 Otter Point Fire Department–

Report in newsletter regarding repairs to the Fire Hall

9.2 Shirley Fire Department – Brenda Mark, Fiona McDannold

New Fire Bay is nearly complete

9.3 Kemp Lake Waterworks District

No report.

9.4 Community Land Trust

Nothing to report

9.5 JDF Parks Commission –

No report,

9.6 JDF Emergency Program – L Barker

No report

10. Date for next meeting: March 21 2016

11. Adjournment: Fiona, 9:36 pm

Monthly OPSRRA Treasurer's Report

January 2016 Report January 01 2016 - January 31 2016

Date	Balance Forward	Item	Withdrawal	Deposit	Balance	Closing Balance
Coast Community Chequing						
Jan 01 16	705.9					
Jan 31 16					705.9	705.9
High-Interest Business Savings Account						
Jan 01 16	986.47				986.47	
Feb 01 16		Interest Paid		0.38	986.85	
Jan 31 16						986.85
Total OPSRRA Banking Assets						1692.75
Petty Cash						
Jan 01 16	104.5					
Jan 31 16					104.5	104.5
Paypal						
Jan 01 16	9.41					
Jan 31 16					9.41	9.41
Total OPSRRA Assets						1806.66

OPSRRA Membership

February 15, 2016		Total to date	change since December 2015 report	
	Otter Point	320	-2	
	Shirley	78	0	
	Jordan River	22	0	
	Total Members	420	-2	
	Associates	21	0	
	TOTAL	441	-2	
	Non Members	11	0	