



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River
www.opsrra.ca

Directors' Meeting Minutes

Date: September, 2016

Time: 7:30 pm

Place: SEAPARC meeting room

Welcome and Introductory Comments – President, Marika Nagasaka was away, Vice President, Debb Read took on the Chair position.

Adoption of Agenda

Moved: Julie

Seconded: Brenda

Approved

1. Approval of the September 26, 2016 Board Meeting Minutes:

- Item 6.3 – add note that OPSRRA will send an email to Mike Hicks re Jordan River meeting.

Moved: Bill

Seconded: Sandy

Approved

2. Correspondence

3.1 Outstanding Correspondence – letter to Mike Hicks re no shooting zone signs

3.2 Correspondence Received – email from Sooke Pocket News

3. Treasurer's Report–Brenda Mark

Total OPSRRA Assets for August 2016: \$2062.84.. See attached reports for more detailed information.

Moved : Brenda

Second: Bill

Approved

4. Membership Report – Sandy Barta

Total OPSRRA membership as of September 26, 2016 is 445. See attached report for more information

Moved: Sandy

Second: Bill

Approved

5. Business Arising from Previous Meetings

6.1 Dumping and Garbage – B Mark, B Dushenko D Read

Discussion in regard to the clean up of the King Creek area. The meeting of the Clean up sub-committee has been postponed until October. It was suggested that using a dumpster and volunteers may be more appropriate for the King Creek area rather than involving Main Road and their equipment. Need to clarify whether or not CRD insurance will cover our volunteers and whether the project will fit the criteria for the Clean Up grant.

6.2 Royal Roads Project

Bill outlined the final report from the students at Royal Roads. This report pointed out several areas of concern or missing information. OPSRRA Directors discussed how we should move forward with the information from this report. The report has been sent to the CRD GIS Department and the JdF Planning Office as well as to Director Hicks. Sandy has been working on the GIS database. OPSRRA will plan a membership meeting in November specifically in regard to the report from Royal Roads.

6.3 Jordan River/BC Hydro

OPSRRA will send an email to Mike Hicks urging him to call a meeting with the residents of Jordan River and other interested parties.

6.4 Jordan River Signage

Julie will contact BC Hydro regarding a donation towards a sign for Jordan River.

6.5 No Shooting Zone signage:

Marika has contacted the JdF Planning office regarding supplying notification signs. They have not yet responded.

6. New Business

7.1 Society Act Changes

Fiona will report back regarding anything needed for compliance with the new Society Act.

7. Updates on Responsibilities of Directors

8.1 LUC Meetings – Marika Nagasaka

No report

8.2 Liaison with Regional Director – Marika Nagasaka

No report.

8.3 Liaison with MLA – Marika Nagasaka

No report

8.4 Liaison with Shirley – Fiona McDannold, Brenda Mark

There are bear issues in Shirley

8.5 Liaison with JR – Debb Read

Break in at the Pizza restaurant. No information coming from BC Hydro as to the use of the lands in the hamlet. It was suggested to have an

article in the Rural Observer regarding Jordan River issues. The population of Jordan River is growing.

8.6 OPSRRA Newsletter – Marika Nagasaka,
Marika asked for input for the newsletter

8.7 OPSRRA On-line services: - S Barta
No report

8.8 Community Signage–
It was decided to remove this item from the agenda.

8. Reports on Committees, Commissions etc:

9.1 Otter Point Fire Department–No report

9.2 Shirley Fire Department – Brenda Mark, Fiona McDannold- No report

9.3 Kemp Lake Waterworks District - No report.

9.4 Community Land Trust - Nothing to report

9.5 JDF Parks Commission – No report,

9.6 JDF Emergency Program – -No report

9. Date for next meeting: November 7, 2016

10. Adjournment: Bill, 9:21 pm

Monthly OPSRRA Treasurer's Report

August 2016 Report August 01 2016 - August 31 2016

Date	Balance Forward	Item	Withdrawal	Deposit	Balance	Closing Balance
Coast Community Chequing						
Aug 01 16	983.9				983.9	
Aug 31 16						983.9
High-Interest Business Savings Account						
Aug 01 16	988.47				988.47	
Sept 1 16		Interest Paid		0.25	988.72	
Aug 31 16						988.72
Total OPSRRA Banking Assets						1972.62
Petty Cash						
Aug 01 16	66.25				66.25	
Aug 12 16		beer for Bob	24.26		41.99	
Aug 22 16		membership		10	51.99	
Aug 22 16		donation		10	61.99	
Aug 31 16						61.99
Paypal						
Aug 01 16	28.23				28.23	
Aug 31 16						28.23
Total OPSRRA Assets						2062.84

OPSRRA September 2016 Membership Report

September 26, 2016		Total to date	change since August 2016 report		Mail Chimp	
	Otter Point	316	0		2 unsubscribed &	56% Mailchimp opens
	Shirley	83	0		3 bounces	72 total likes on Facebook page
	Jordan River	25	0			
	Total Members	424	0			
	Associates	21	1			
	TOTAL	445	1			
	Non Members	11	0	(receive our email)		