



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River  
[www.opsrra.ca](http://www.opsrra.ca)

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## Directors' Meeting Minutes

**Date:** January 30, 2017

**Time:** 7:30 pm

**Place:** SEAPARC meeting room

Welcome and Introductory Comments –Bill assumed role of Chair as the President and Vice President were both absent.

### Adoption of Agenda

**Moved:** Brenda

**Seconded:** Sandy

**Approved**

### 1. Approval of the November 14, 2016 Board Meeting Minutes:

**Moved:** Brenda

**Seconded:** Sandy

**Approved**

### 2. Correspondence

- Outstanding Correspondence: letter to Mike Hicks regarding Water Reports as outlined in November 14, 2016 minutes
- Letter from CRD Parks and Environmental Services enclosing a cheque for \$409 from the Clean Up Grant

### 3. Treasurer's Report–Brenda Mark

- Total OPSRRRA Assets for November, 2016: \$1503.39 Total OPSRRRA Assests for December 2016: \$1675.60 See attached reports for more detailed information.
- Brenda reported that counter cheques are no longer available at the bank. Two signing officers are needed to withdraw cash.

**Moved :** Brenda

**Second:** Sandy

**Approved**

### 4. Membership Report – Sandy Barta

- No official change from November report, however it was reported that one of our members has died. Brenda will send a card on behalf of OPSRRRA

## 5. Business Arising from Previous Meetings

General Meeting re Water Sustainability and Royal Roads Project

- Bill discussed the meeting held on November 20, 2016. Draft minutes of the meeting are attached to these minutes.

Board Retreat, January 2017

- Discussion regarding the board retreat and implementing the suggestions made at the retreat
- Retreat notes to be attached to these minutes

King Creek Clean Up

- Letter to be sent to Mike Hicks regarding recommendations for dumping and garbage regulations
- Brenda and Don Brown from CRD Parks drove around our communities to locate sites for more No Dumping signs
- OPSRRA will send an email to Don Brown regarding when the signs will be put up

No Shooting Zone signage:

- No report on whether signs have been put up re No Shooting Zone in Jordan River. Follow up with Debb Read

## 6. New Business

AGM Planning

- Fiona will circulate the Meeting Preparations document to the directors
- Tentative date for the 2017 AGM is Sunday, March 26, 2017 at 2 pm at the Services Building in Otter Point
- Sandy will send out a notice to our members once the date is set
- Other AGM arrangements to be made by email
- Discussion regarding need for wording in bylaws regarding dissolution of the society
- **Motion:** OPSRRA to amend bylaws to include a clause to address dissolution of the society as there is not one in the current bylaws.

**Moved:** Brenda

**Second:** Bill

**Approved**

## 7. Director's Reports

Community Events:

- Jordand River News: word is that BC Hydro has given an April 30, 2017 deadline for vacating the houses in the hamlet. No word on what Hydro has planned for this area in the future.
- Status of the Welcome to Jordan River sign is unknown. Follow up with Debb Read
- French Beach store has been sold. There are rumours of a wood fired pizza restaurant to be located in the building
- Blasting in Otter Point is upsetting residents

Communications

- Notice Board at Tugwell and Michelson is missing..Sandy will follow up with Arnie Campbell.

**8. Reports on Committees and Commissions**

- No reports

**9. Next Meeting:** tentative May 16, 2017

**10. Adjournment: Bill, 8:55 pm**

## Monthly OPSRRA Treasurer's Report

December 2016 Report December 01 2016 - December 31 2016

Date	Balance Forward	Item	Withdrawal	Deposit	Balance	Closing Balance
<b>Coast Community Chequing</b>						
Dec 01 16	434.52				434.52	
Dec 02 16		MM expenses	237		197.52	
Dec 05 16		CRD reimburse		409	606.52	
Dec 31 16						606.52
<b>High-Interest Business Savings Account</b>						
Dec 01 16	989.37				989.37	
Jan 01 17		Interest Paid		0.21	989.58	
Dec 31 16						989.58
<b>Total OPSRRA Banking Assets</b>						<b>1596.1</b>
<b>Petty Cash</b>						
Dec 01 16	79.5				79.5	
Dec 31 16						<b>79.5</b>
<b>Paypal</b>						
Dec 01 16	0				0	
Dec 31 16					0	<b>0</b>
<b>Total OPSRRA Assets</b>						<b>1675.6</b>

**Monthly OPSRRA Treasurer's Report**

**November 2016 Report November 01 2016 - November 30 2016**

<b>Date</b>	<b>Balance Forward</b>	<b>Item</b>	<b>Withdrawal</b>	<b>Deposit</b>	<b>Balance</b>	<b>Closing Balance</b>
<b>Coast Community Chequing</b>						
Nov 01 16	544.9				544.9	
Nov 08 16		Sooke Copy Centre	28.06		516.84	
Nov 23 16		Sooke Signs	44.8		472.04	
Nov 16 16		Sooke Pocket News	37.52		434.52	
Nov 30 16						434.52
<b>High-Interest Business Savings Account</b>						
Nov 01 16	989.17				989.17	
Dec 01 16		Interest Paid		0.2	989.37	
Nov 30 16						989.37
<b>Total OPSRRA Banking Assets</b>						<b>1423.89</b>
<b>Petty Cash</b>						
Nov 01 16	62				62	
Nov 20 16		Donations from Membership Meeting			17.5	
Nov 30 16						79.5
<b>Paypal</b>						
Nov 01 16	12.48				12.48	
Nov 16 16		Sooke Pocket News	12.48		0	
Nov 30 16						0
<b>Total OPSRRA Assets</b>						<b>1503.39</b>